## The Kentucky Archivist

Volume 31, Number 1

Newsletter of the Kentucky Council on Archives

Spring 2009

#### KCA Administrative Board Members 2008-2009

#### **Mark Myers**

Kentucky Dept. for Libraries and Archives Chair (term 2008-2009)

#### Missy O'Brien, CRM

Yum! Brands Vice-Chair/Chair-Elect (term 2007-2010)

#### Jennifer Duplaga

Kentucky Historical Society (term 2007-2009)

#### Lois Hamil

Northern Kentucky University (term 2008-2010)

#### Sharon McGee

Kentucky State University (term 2008-2010)

#### **Carrie Daniels**

University of Louisville Ex officio Member Past Chair

#### Donna Baker

Morehead State University Treasurer (term 2007-2010)

#### Jim Cundy

Kentucky Department for Libraries and Archives Newsletter Editor and Web Editor http://kyarchivists.org

#### Spring Meeting, etc.

#### From the Chair

Dear Colleagues,

A lot has happened since the Fall Meeting. Our country had an historic presidential election with the election of our first African-American president. We suffered through the effects of the ice storm and subsequent wind storms. The state, along with the rest of the nation, is suffering through the continuing economic crisis. But spring is here again, although as I write this address it April and **SNOWING!!!** is Weather aside, the signs of spring surround us and the long winter nap is coming to a close. That brings with it the KCA Spring meeting, new officer elections, and the end of my term as Chair.

The spring meeting this year will be held at the Loretto Community in Nerinx, KY, just outside of Bardstown. This year's meeting will focus on archives and records of religious groups. I would like to thank the Sisters of Loretto for opening their doors and welcoming us to community. Deborah their Campisano, with the Kentucky Genealogical Society, will kick off the meeting with a presentation, "Seeking Saints and Sinners: Family History Research Using American Church Records." Next. Margaret Merrick, Presbyterian

Church, USA, will talk about records management from a denominational perspective. After lunch and the business meeting, Vicki Lipski, from the American Jewish Archives (based in Cincinnati, OH) will talk about the work of the AJA and Jewish congregations in KY with "Jews presentation titled. Community: Ya Gotta Have a Minyan." Finally, the Sisters will talk about the recent renovation their nineteenth-century Motherhouse to serve as their new archival facility and will offer a tour of the building.

The Spring Meeting also brings transition to the board and new officer elections. I would like to thank Carrie Daniels for her work as chair and for the wealth of information and handholding she has provided me as past chair as she rotates off the board. Missy O'Brien takes over as chair and I move on to the Ex Officio spot as past chair. would also like to thank Jennifer Duplaga for her work on the board as her term ends. means that we will need to elect a new vice-chair/chair-elect and board member. See page 6 for the proposed slate of officers. As always, nominations will be taken from the floor at the business meetina.

[Continued on p. 5]

## Agenda

Spring Meeting of the Kentucky Council on Archives Friday, May 8, 2009 Loretto Community Nerinx, KY

9:00-9:30	Registration
9:30-9:45	Welcome and Introductions
9:45-10:45	"Seeking Saints and Sinners: Family History Research Using American Church Records" Deborah Campisano, Kentucky Genealogical Society
10:45-11:00	Break
11:00-11:45	"Providing Records Management Services to a Denomination" Margaret Merrick, Presbyterian Church USA
11:45-1:30	Lunch & Business Meeting
1:30-2:15	"Jews in Community: Ya Gotta Have a Minyan" Vicki Lipski, American Jewish Archives
2:15-2:30	Break
2:30-3:15	Sister Janet Rabideau and Sister Kate Misbauer, Sisters of Loretto Archives
3:15-4:00	Tour of Loretto Archives (Optional)

For meeting registration materials, please see page 3 of this newsletter.

For directions to the Loretto Community, please see pages 4-5 of this newsletter.

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#### KCA Dues Notice (January – December 2009)

KCA dues are based on the calendar year and are \$10 per year. Please fill out this form as if it were a mailing label to you. If your membership is for an organization, please indicate on the name line the person who should receive the newsletter and correspondence. PLEASE DO NOT USE PERSONAL INFORMATION YOU WOULD NOT WANT ON THE KCA WEBSITE!

Name:

Address:

For directory	(optional)		
Phone:		 Fax: _	 
Email:			 _

**KCA** Meeting Registration

Spring 2009					
Please register by <b>May 1, 2009</b> . Registration is \$20 for members <i>or</i> \$25 for non-members					
Name:					
Address:					
Phone:					

#### SEND DUES/REGISTRATION TO:

Donna Baker, Head, Special Collections and Archives Morehead State University, Camden-Carroll Library Morehead, KY 40351

Make checks payable to: Kentucky Council on Archives

The Kentucky Council on Archives, a professional membership organization, does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability and provides, on request, reasonable accommodation including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs, and activities. Persons requiring special accommodation or auxiliary aids must notify a member of the KCA board thirty (30) days prior to a meeting so that the proper arrangements can be made.

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#### **Directions to Loretto Archives from Lexington (East)**

Take the Blue Grass Parkway West to Exit #42 – Rte. 555. At the end of the exit ramp, turn left (South) towards Springfield.\*

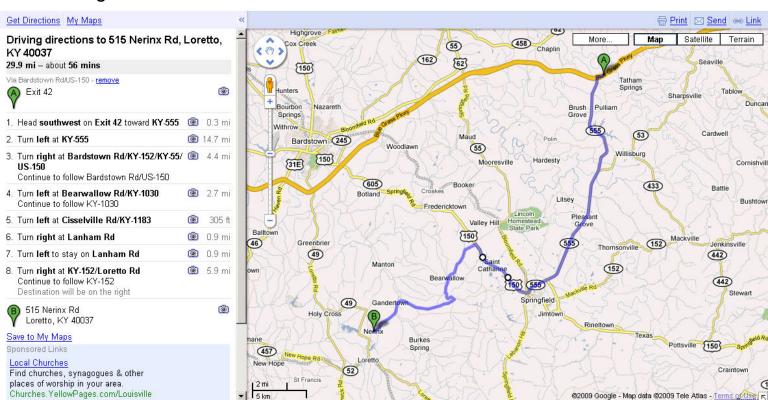
In about 15 miles you will come to an intersection where you pick up **US 150/Rte. 152. Turn right at this light onto US 150**. Proceed about 1 mile further, and Rte. 152 will turn left off of Rte 150. There is a Southern States building on the right of the intersection. Rte.152 is also named "Loretto Road." Turn left onto Rte. 152.

Stay on 152 for almost 10 miles. At that point, on the right, a little off the road, you'll see a stone sign that says, "Loretto Motherhouse," and two stone pillars on either side of the drive. Turn right into the Motherhouse drive. (If you miss the Motherhouse drive and come to a stop sign and intersection with Rte. #49, you have gone ½ mile too far.)

Go up the Motherhouse driveway and turn right at the top of the hill, just beyond the pine. The Academy/Noviate Building, where some the retreatants stay, will be the first building on your left, and Knobs Haven will be the house on your right. Park your car in the lot directly in front of you.

The Motherhouse reception area is on the first floor of the Infirmary; there is a sign marked "Office" which directs you from the parking lot into that building, and up the stairs to the first floor.

\*Google Maps (and Mapquest) will have you come all the way to Bardstown (Exit 25 on Bluegrass Pkwy) and get on US-150 towards Springfield. This route is about 25 miles longer than the directions described above and shown below.



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#### Directions to Loretto Archives from Louisville/Elizabethtown (North/West)

If coming from Louisville (North) take I-65 South to Exit #112 – KY Hwy 245 toward Bardstown/Bernheim Forest. Continue through Bardstown to stop sign where KY 245 ends at US-150. Turn left onto US-150 towards Springfield. If coming out of Louisville on US-150 (Bardstown Road) stay on US-150 through Bardstown toward Springfield.

If coming from Elizabethtown (West or South), take the **Blue Grass Parkway East to Exit** #25 – **US-150**. At the end of the exit ramp, **turn left (South)** towards Springfield.

In about 13 miles you will come to an intersection where you pick up **US 150/Rte. 152**. **Turn right at this light onto US 150**. Proceed about 1 mile further, and Rte. 152 will turn left off of Rte 150. There is a Southern States building on the right of the intersection. Rte.152 is also named "Loretto Road." Turn left onto Rte. 152.

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For the last year or so, the KCA board, along with numerous other national, regional, groups, and state have endorsed Preserving the American Historical Record (PAHR), a bill designed to provide funding to every state for "projects that preserve historical records and make them more accessible." The bill is being reintroduced and if it becomes law Kentucky would receive more To be successful, the bill than \$700,000. needs balance from both sides of the aisle as well as many areas of the country. You can help by contacting your Representative and urging him to co-sponsor and/or support this bill. More information (including form letters) is available on SAA's website (http://www.archivists.org/pahr/index.asp).

Please see page 14 of this newsletter for an announcement from State Archivist Barbara Teague concerning PAHR.

On April 24. Western Kentucky University SAA workshop will host an sponsored by the State Historical Records Advisory Board (SHRAB) titled, "Grant Proposal Writing." There is a full scholarship available from the SHAB for Kentucky archivists making the workshop free for those living or working in The workshop is limited to thirty KY. attendees. For more information see the SAA continuing education calendar http://www.archivists.org/.

KCA is starting to move into the Web2.0 sphere with the creation of the "Kentucky Archivists" group the social page on networking site, Facebook. I put it together mostly as a way to see which Kentucky archivists are on Facebook and to provide a forum for announcements and other posts related to archives in the Commonwealth. It is not officially a KCA sponsored site and it's not intended to be KCA only. The group is open to anyone and anyone can post news and events. Please check it out.

I would like to invite everyone to the Spring meeting at Loretto, May 8, and hope to see you there. I ended my address last fall by saying, "an effective leader is one who surrounds his or herself with good people," and I will say it again. I am very grateful to the folks who serve with me on the administrative board – Missy O'Brien, Jen Duplaga, Lois Hamill, and Sharon McGee - as well as our terrific treasurer, Donna Baker, past president, Carrie Daniels, and of course, Jim Cundy, our wonderful newsletter editor and webmaster who, by the time of the spring meeting, will be a father again. Congratulations Jim and Kate!! (This explains why he's not at the meeting ed.)

Finally, I would also like to thank the KCA membership for putting up with me as treasurer for three years and then allowing me to serve as your chair. It has been a fun and rewarding experience and I have been proud to serve. Thank you.

See you in May.

Mark Myers KCA Chair, 2008-2009

#### **NEWS**

### KCA's 2009-2010 Slate of Officers

The following individuals will be nominated at the Spring Meeting to fill positions:

- Jackie Couture, Eastern Kentucky University
   Vice-Chair/Chair-Elect (2009-2011)
- Diane Bundy, Kentucky Historical Society
   Board Member (2009-2011)

Nominations for these two positions can also be made from the floor at the business meeting. (If making a floor nomination, please make sure the person nominated is willing and/or able to serve.) Also at the Spring Meeting, Missy O'Brien of DataVault will take over as 2009-2010 Chair.

For the next year, Lois Hamill, Northern Kentucky University, and Sharon McGee, Kentucky State University, will remain as Board Members, while Mark Myers, Kentucky Department for Libraries and Archives, will become an ex officio Board Member as Past Chair. Donna Baker, Morehead State University, and Jim Cundy, Kentucky Department for Libraries and Archives, will continue as Treasurer and Newsletter Editor respectively.

Submitted by Mark Myers

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#### **UK Develops Online Research Tool**

The University of Kentucky Archives announces creation of Explore UK online (http://exploreuk.uky.edu), new resource that aims to preserve the memory of the institution and make university history more readily available. University Archives staff collaborated with Digital Programs Department staff in developing the research tool, and expanding the availability of historic items frequently requested by researchers, alumni, current students and faculty.

Explore UK brings together text-based and other visual materials that can be browsed or keyword searched. Many more resources will be added. Currently, the site offers searchable photographic images; Board of Trustees minutes (1862- 2007); and University of Kentucky Yearbooks (1894-1975). In the next

year, an expanded Athletic Archive will be made available for researchers and fans.

Submitted by Deirdre Scaggs

\* \* \*

### Newspaper Program Expands its Online Presence

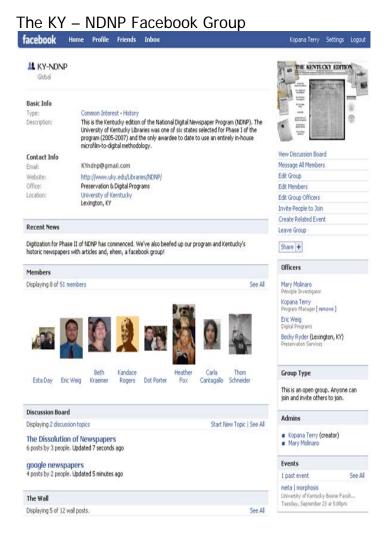
The National Digital Newspaper Program (KY-NDNP) website (<a href="www.uky.edu/Libraries/NDNP">www.uky.edu/Libraries/NDNP</a>) has undergone a massive overhaul. It now offers a look at the program overall; a summary of Kentucky's roll in the program; indepth coverage of microfilm and the microfilm-to-digital methodology; copious information about the titles we've digitized thus far and a few on the horizon; and a "Tech Talk" page that examines our in-house digitization process and much, much more. (Please see screen shot below.)



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Also increasing the Program's online presence are The KY-NDNP Blog (http://kyndnp.blogspot.com/) and the Program's Facebook Group (http://www.facebook.com/group.php?gid=31 322441371). (Please see screen shots below.) These social-interactive avenues will spark significant interest in the KY-NDNP itself as well as in the overarching conversations about historic newspapers, newspaper preservation, and journalism. We invite any and all to become members of our KY-NDNP Facebook group and follow our KY-NDNP blog. And, as always, comment as much as possible!





Submitted by Kopana Terry

### EDUCATIONAL AND PROFESSIONAL OPPORTUNITIES

SAA EDUCATION CALENDAR <a href="http://www.archivists.org/">http://www.archivists.org/</a>

#### Online On-Demand Programs

- Electronic Records: Preservation of PDF
- Thinking Digital. Practical Session to Help You Get Started
- A Beginners Guide to Metadata!
- Privacy and Health Information

## Face-to-Face or Scheduled Online Programs

Apr 13, 2009

[NEW!] Moving Images: An Introduction for

Archivists #0956

Pennsylvania State University

University Park, PA

Apr 15, 2009

Using Oral Histories: Publications, Exhibits,

Internet #0954

Holiday Inn Portland - Airport

Portland, OR

Apr 16, 2009

[NEW!] Management of Cultural Institutions

#0953

Holiday Inn Portland - Airport

Portland, OR

Apr 21, 2009

[NEW!] Green IS Great: Plan & Develop an

Environmentally Friendly Bldg. Web Seminar

Online; 1 - 2:30 PM CST

Apr 24, 2009

Grant Proposal Writing #0966

Western Kentucky University

Bowling Green, KY

May 7, 2009 - May 8, 2009

Understanding Photos: Intro to Archival

Principles & Practices #0920

New York Public Library

New York, NY

May 11, 2009

[REVISED!] Archivists' Guide to Balancing

Legal Issues in Photo Collects. #0957

Pennsylvania State University

University Park, PA

May 14, 2009 - May 15, 2009

Style Sheets for EAD: Delivering Your Finding

Aids on the Web #0958

Cornell University

Ithaca, NY

May 15, 2009

Association Archives...Managing Your

Institutional Memory #0955

**Immigration History Research Center** 

Minneapolis, MN

May 15, 2009

Describing Archives: A Content Standard

(DACS) #0959

University of Texas Health Science Center

San Antonio, TX

May 19, 2009 - May 20, 2009

Implement DACS in Integrated CMS: Using

Archon #0967

Louisiana State University

Shreveport, LA

Jun 11, 2009 - Jun 12, 2009

Encoded Archival Description #0968

SRMA

Denver, CO

Jun 17, 2009

Describing Archives: A Content Standard

(DACS) #0965

American Philosophical Society

Philadelphia, PA

Jun 18, 2009 - Jun 19, 2009

Implement DACS in Integrated CMS: Using the

Archivists' Toolkit #0960

**Drexel University** 

Philadelphia, PA

Jun 19, 2009

[NEW!] The Essentials of Digital Repositories #0963
Michigan State University
East Lansing, MI

Jun 19, 2009 Using Oral Histories: Publications, Exhibits, Internet #0971 Pennsylvania State University University Park, PA

Jun 22, 2009 An Introduction to Archival Exhibitions #0952 Pennsylvania State University University Park, PA

Jun 26, 2009 Implementing "More Product, Less Process" #0969 Travis County Clerk's Office Austin, TX

Jul 17, 2009 Managing the Digital University Desktop #0101 Michigan State University East Lansing, MI

Jul 27, 2009 - Jul 31, 2009 Electronic Records "Summer Camp" #0102 University of North Carolina Chapel Hill, NC

Nov 20, 2009
[REVISED!] Archivists' Guide to Balancing
Legal Issues in Photo Collects. #0117
Fort Worth Library Archives
Fort Worth, TX

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#### LYRASIS OPPORTUNITIES

LYRASIS, formed from the merger of PALINET and SOLINET offers training that is often relevant to the work of archivists, such as that on micrographics or disaster planning. You can see what LYRASIS has to offer by taking a look at their catalog, found at <a href="http://www.lyrasis.org/Classes-and-Events.aspx">http://www.lyrasis.org/Classes-and-Events.aspx</a>.

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#### ARMA CHAPTER HOLDS MONTHLY MEETINGS

The Frankfort-Bluegrass Chapter of ARMA International meets on a monthly basis. Each meeting features a speaker addressing some topic related to records management or archives. Contact President Mark Myers, at <a href="mark.myers@ky.gov">mark.myers@ky.gov</a>, for more information.

The Frankfort-Bluegrass Chapter is not the only ARMA Chapter in Kentucky. There is also a Louisville chapter. KCA incoming Chair Missy O'Brien, of DataVault, is the President of the Louisville chapter.

ARMA International is the premier professional organization for records managers. This year's annual meeting will be held in Orlando on October 15-18. For more information, visit http://www.arma.org/.

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## Historic Information Management At Southeast Community College

Southeast Community College announces the introduction of The Historic Information Management Program. The program consists of separate certificate programs in each of three concentrations: Archival Management, Museum Management, and Records Management. The HIM program is developed to meet the needs of busy adults desiring to further their education while working from home or office.

All classes in the Historic Information Management Certificate Program are available on-line and designed to deliver a fundamental technical grounding in each profession. They are not intended to be a short cut or substitute for undergraduate or graduate professional education in any of these areas. Rather, the courses are designed to specifically aid those individuals who are:

- 1. Currently employed in one or more areas of Historical Information Management and may not have the resources to pursue undergraduate or graduate training, but still desire to grow in their profession and improve their job skills...
- 2. Anticipating a professional career in an area of Historic Information Management. These individual can learn about their chosen profession and gain the job skills to work part-time in that field while completing their undergraduate or graduate education...
- 3. Anticipating a career change or simply want to know more about the professions of archives management, museum management, or records management...

For further information regarding the Historic Information Program please visit <a href="http://www.secc.kctcs.edu/AppalachianCenter/archives/HIM/index.htm">http://www.secc.kctcs.edu/AppalachianCenter/archives/HIM/index.htm</a> or contact:

Larry LaFollette, Archivist Southeast Community College (606) 589-3131 larry.lafollette@kctcs.edu

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Do you have something you want to share with the KCA membership?

Come register for the

## KCA listserv

Go to

http://listserv.ky.gov/read/

Click show more

Under the Name column, find kdla-kca

If you have not signed up click subscribe

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# The Kentucky Archives Month Report

Planning for Kentucky's annual celebration of Archives Month is well underway. The Archives Month Coordinating Committee, under the direction of the Kentucky State Historical Records Advisory Board, met in March to begin preparations for this year's celebration which will be held in October 2009. Our theme for this year is Abraham Lincoln in honor of his 200<sup>th</sup> birthday.

The committee is excited to announce two competitions for this year's celebration: the Kentucky Archives Month Poster Contest as well as the Kentucky Archives Month Video Contest. We are working with the Kentucky Junior Historical Society and the Kentucky National History Day Celebration to announce these contests.

The poster contest will be open to all Kentucky students, kindergarten through eighth grade and the winning poster will be printed as part of this year's Kentucky Archives Month Poster. The poster must represent Abraham Lincoln. This poster will also be submitted to the American Archives Month poster contest, *Picture This!*, held in conjunction with the Society of America Archivists Annual Meeting in August 2009. Information concerning the poster contest is available at <a href="http://archivesmonth.ky.gov">http://archivesmonth.ky.gov</a>.

The video contest will be open to all Kentucky high school students, grades 9-12 and the winning video will be made available for viewing on the Kentucky Archives Month website. The video must show documentation concerning the research process and the use of primary source material. A process paper and bibliography must also be submitted with the video. The winners will receive a certificate of merit presented at their high school as well as a gift card. Information concerning the video contest is also available at <a href="http://archivesmonth.ky.gov">http://archivesmonth.ky.gov</a>.

The coordinating committee would like to take this opportunity to thank KCA for its continued support of Kentucky Archives Month and hope that this year's celebration will be our best yet! We encourage all Kentucky archival and manuscript repositories to commemorate Archives Month in some way, with an open house, a workshop, a featured speaker, an exhibit, a tour, or any other type of event.

Submitted by Valerie Edgeworth, Chair Kentucky Archives Month Coordinating Committee

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#### YOU CAN HELP

#### PRESERVING THE AMERICAN HISTORICAL RECORD

A Message from State Archivist Barbara Teague

I'm contacting you to ask for your help in securing passage of the "Preserving the American Historical Record" (PAHR) bill, which will be introduced in Congress in 2009. The bill was first introduced last year and the PAHR Task Force was very encouraged by the response. If funded at the target amount of \$50 million, Kentucky's share would be over \$700,000 per year, which would be distributed by the State Historical Records Advisory Board to archival and records management programs throughout the state.

We have a good chance to get the PAHR bill passed this year. Congressman Maurice Hinchey (D, NY) and Congressman John McHugh (R, NY), recently sent a request to the members of the House of Representatives inviting them to sign on as co-sponsors for the bill. **Please consider contacting your representative in Congress to ask him to be a co-sponsor of the PAHR bill**.

When I was in Washington several weeks ago for a meeting of the Council of State Archivists Board of Directors, I was able to speak with staff in the offices of Congressmen Chandler, Yarmuth, and Rogers. I found the staff very encouraging and interested, and welcoming of constituent comments. If you live in one of those districts and would like further information about contacting the staff members with whom I spoke, please let me know.

In the last session of Congress, we did not have any co-sponsors of the PAHR bill from Kentucky, so let's work together this time to change that! Please use the links below to contact your representative. Calls, faxes, and emails are all effective, but the postal mail is still delayed because of security. It's time to tell Congress that what we do as archivists, manuscript curators, and records managers matters a great deal to this country and its citizens. We can get this bill passed with your help!

- Chandler, Ben, Kentucky, 6th (<a href="http://www.house.gov/chandler/">http://www.house.gov/chandler/</a>)
- Davis, Geoff, Kentucky, 4th (<a href="http://www.house.gov/geoffdavis/">http://www.house.gov/geoffdavis/</a>)
- Guthrie, S. Brett, Kentucky, 2nd (<a href="http://guthrie.house.gov/">http://guthrie.house.gov/</a>)
- Rogers, Harold, Kentucky, 5th (<a href="http://www.house.gov/rogers">http://www.house.gov/rogers</a>)
- Whitfield, Ed, Kentucky, 1st (<a href="http://www.house.gov/whitfield/">http://www.house.gov/whitfield/</a>)
- Yarmuth, John A., Kentucky, 3rd (<a href="http://yarmuth.house.gov">http://yarmuth.house.gov</a>)

For more information on PAHR, see: <a href="http://www.archivists.org/pahr/">http://www.archivists.org/pahr/</a>. There you'll find the PAHR fact sheet, a copy of the bill, draft letters and resolutions and other materials about PAHR.

Please forward this message and encourage others to contact their Representatives as well. Genealogists, local government officials, researchers, teachers, veterans, and even family members can make the case.

Contact <u>pahr@statearchivists.org</u> or me at <u>Barbara.teague@ky.gov</u> for any other help or information you need.

Thank you for your assistance at this crucial time.

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