



Spring 2023
Board Meeting
Friday, April 21
1:00 pm - 2:00 pm
Eastern Time
Zoom meeting

Attendees

Present: Ruth Bryan, Rusty Heckaman, Cathrine Giles, Mark Meade, Megan Mummey, Dieter Ullrich,

Absent: Elizabeth Reilly, Sandy Baird

Proceedings

- The Kentucky Council on Archives board meeting was called to order at 1:02 pm by Chair Ruth Bryan.
- In Reilly's absence, Catherine agreed to take minutes.
- The meeting agenda was approved by the Board.
- Minutes from 03/13/2023 board meeting, taken by Reilly, were approved by board.

Action Items:

- Ruth will add fiscal year change to calendar as well as note to check the calendar on each agenda
- Cathrine will review Fall/Spring/Winter newsletter cycle
- Add E/TAC recommendation to the newsletter with link to website (Cathrine)
- Create ballot for meeting (Cathrine)

E/TAC Committee:

Recommendation:

- Society of Southwest Archivists Continuing Education Scholarship provided model that best fit our discussions. Education fund has not been successful in encouraging external educational opportunities and outside partnership. KCA re-investigate applying for 501(c)(3) status.

Proposed Process:

- Managed by a yearly committee
- Announcement for scholarship goes out in Fall newsletter

Two groups to form from this review:

- Scholarship Committee
- 501(c)(3) Research Committee

RAAC:

- RAAC Spotlight doc in shared folder
- Members-at-large to continue work on RAAC
- Possible spotlights: Disaster response, continuing education scholarship, archiving traumatic events (Fall Meeting @ Marshall County Public Library)

Nominations:

- Vice Chair: Carol Street
- Treasurer: Mark Meade
- Newsletter: Cathrine Giles
- Webmaster: Elisha Taylor
- Member at Large: Matt Strandmark, Suellyn Lathrop

Website Redesign:

- Current design is not mobile device-friendly
- Introduce design at spring meeting with planned rollout after

Spring 2023 and Fall 2023 Meeting:

- Confirmed with library. Hours start at 9am
- Holiday Inn can hold a block of 10 or more rooms at \$115/night
 - If we don't use those 10 rooms, we are responsible for them at an increased price
 - Determined to be too much of a risk
 - Put hotel options on website
- Catering Quotes
 - Sandwiches/box lunch (45 people): \$500-600
 - BBQ (50 people, buffet style): \$500-600, minimal vegetarian options
- For next meeting: Logistics

Adjournment

Meeting adjourned at 2:05 pm.

Meeting minutes prepared by Cathrine Giles and Ruth Bryan, 4/21/2023