



Fall 2022
Board Meeting
Friday, September 23
10:00 am - 11:00 am
Zoom meeting

Attendees

Present: Ruth Bryan, Rusty Heckaman, Megan Mummey, Sandra Baird, Elizabeth Reilly, Dieter Ullrich, Heidi Taylor-Caudill, Cathrine Giles, Mark Meade

Not present:

Proceedings

- The Kentucky Council on Archives board meeting was called to order at 10:00 am by Chair Ruth Bryan.
- The meeting agenda was approved by the Board.
- Minutes from 8/23/2022 board meeting, taken by Rusty, were approved. Ruth still wants to put board meeting minutes online for member access.

Treasurer's report by Sandra Baird

No real update, although one member did pay their membership fee that had already been paid so it has been applied to their membership for next year. We re-upped registration with Bluehost for our domain names: kyarchivist.com and kyarchivist.org. The total fee is \$18.99 (one is free).

Newsletter Editor's report by Cathrine Giles

Cathrine is a little behind but will send out another call for submissions momentarily, with an extended deadline of September 30th and newsletter will go out the week after that. UofL will definitely submit something.

Cathrine was asked if there is any news from Eastern KY – nothing specific; she might reach out to Appalshop. Ruth will contact Alex Brooks (conservatory helping with recovery) and bring it up at their weekly meeting. Dieter mentioned that he traveled to Eastern KY recently and “it didn’t look good.” Ruth stated that Appalshop has since moved all their AV materials to other storage with preservation vendors on the East and West coasts, but that they are still trying to deal with their paper materials. Dieter spoke with Alex (Brooks?) and recommended they work with archivists to do appraisal since he thinks they are spending too much time dealing with the recovery of secondary sources. Ruth says

Hindman Settlement School is struggling but they make regular updates on Facebook. Cathrine will put out a call to see if people want to submit information (or social media posts) to the newsletter about their experience helping with the recovery effort. Dieter was shocked that State and Federal agencies are not really helping, and Cathrine said the KDLA had some people go out to help, but that their agency is mostly focused on governmental issues. Perhaps there is too much paperwork and red tape to apply for federal grants / FEMA, or maybe people worry about losing control over their organization's recovery.

Ruth attends a regular meeting, the most recent happened 9/22. It was prompted by Melissa Bond getting in touch with Ruth about an idea to develop cultural heritage disaster response training for county extension agents. [Other attendees were Mandy Higgins and Deana Thomas, Community Engagement Administrator and Archivist, respectively, for the Kentucky Historical Society; Melissa Bond, Community Arts Extension Program Leader for Kentucky Cooperative Extension; Becca Halbmaier, West Region Regional Administrator for the Local Records Branch, Kentucky Department for Libraries and Archives; Emily Moses, Executive Staff Advisor for the Kentucky Arts Council.] Becca and others at KDLA have already compiled some training materials because of their response to the western KY tornados. This need for training on both disaster response and on disaster preparedness planning for small museums and for arts organizations as well as for having a network of cultural heritage disaster responders is something that the Historical Society and the KY Arts Council had already identified and were starting to work towards independently. KCA is involved primarily because Melissa and Emily both talked to Ruth directly, and because she and Rusty were already planning for KCA spring and fall meetings next year to be on disaster response and recovery. So, Ruth pulled in everyone else to the group. They have a tentative plan to develop some kind of training in about 6 months and to work on the larger network question concurrently. Their next steps are to meet again in October and in the meantime, to start adding information and ideas into a set of Google docs focused on disaster response training, disaster preparedness training, and the disaster response network. Since the board meeting, Ruth has also added Becky Ryder from the Keeneland Library and former preservation library at the University of Kentucky Libraries, and Cathrine Giles, representing the Kentucky State Historical Records Advisory Board.

Cathrine stated that SHRAB is very interested and wants to be involved in planning. ".ky" could be free or funded by SHRAB for a centralized location for resources and emergency supplies. Megan asked if news of this group should be mentioned in the Chair Letter part of the KCA newsletter. Ruth will set up something in Google docs for planning and brainstorming and will invite Cathrine.

Rusty asked if there is any group that is collecting around the Eastern, KY flood and recovery. Documenting disaster is a delicate issue. Ruth posited that perhaps our newsletter could be a place where resident's stories are collected and preserved.

Education/Travel Award Committee (E/TAC) update:

Ruth sent out a call for committee volunteers and set up a Google share space for the committee. There are 3 members interested, and they all happen to be from UK. Megan wants to have something from this committee to present at the Spring meeting and thinks 3 people is enough for

the group.

Plan for Fall 2022 Meeting

Decision made to have the meeting on be Friday November 4th (We usually try to have them on a Friday in case people are traveling from far away). This gives us the month of October to finalize planning.

Ruth will make a call for participants on the panel now that we have a date. Board reviewed description of meeting topic on the form and assisted Ruth with the wording of other fields of the form. Discussion was had about hybrid vs. in-person presentations and attendance. It was decided that panelists could present virtually (live not recorded) if needed, but that attendees would probably only be in person. But, Ruth will send out the call for panelists to see what kind of response we get and decide about hybrid attendance options. Rusty asked what would happen if the country is in Covid “red” and we cannot meet in-person; Cathrine will check on this (we should be prepared to pivot, especially for attendees). If we do offer hybrid attendance, then we should have the same meeting fee. Megan suggested that Ruth make certain fields on the form *required.

Discussion about start time of the meeting: 10:00 am for registration, 11:00 am for webinar, lunch at 12:30 pm, panel at 1:30 pm to around 3:00 pm. Mark reminded that there is no business to discuss during the Fall meeting.

Rusty asked if we want to have a facility tour and it was agreed that staggered tours are preferred. A tour at 10:00 am, a tour at 1:00 pm, and a tour at 3:00 pm after the panel presentations. If we can’t travel to the new storage facility, then at least photos should be shown.

Ruth will send out a Doodle poll to schedule our next board meeting.

New Business

- Rusty brought up that next year’s MAC Fall workshop will likely be in Louisville and hosted by the Filson Historical Society around the topic of disaster preparedness. Does KCA want to partner on this? We can discuss this at our next meeting.

Action Items

- Cathrine will send out another call for newsletter submissions, with an extended deadline of September 30th.
- Cathrine will include that updates and experiences from Eastern KY are welcomed for the newsletter.
- Ruth will contact Alex Brooks to see if they want to submit anything about the Eastern KY recovery to the newsletter
- Ruth will set up something in Google docs for brainstorming of the statewide disaster recovery network planning group and will invite Cathrine.
- Ruth will send out a call for participants on the panel now that we have a date for the Fall

meeting.

- Cathrine will look into what the requirements are if the State or county is in “Red” when we want to have an in-person meeting.
- Ruth will send out a Doodle poll to schedule our next board meeting.

Adjournment

Meeting adjourned at 11:00 am.

Meeting minutes respectfully submitted by Elizabeth Reilly, 2022-2024

Secretary.