



Spring 2020
Board Meeting
Monday, March 23rd
2-2:30 pm
Zoom Virtual Meeting
Response to Covid-19

Attendees

Present: J Marie Burton, Kyna Herzinger, Kevin Klesta, Ida Mangum, Mark Meade, Jennifer Patterson, Rebecca Patillo, Danielle Spalenka

Proceedings

The Kentucky Council on Archives board meeting was called to order at 2 pm by Chair Rebecca Patillo.

The meeting agenda was approved upon. Secretary meeting minutes for the last meeting were not yet sent to the board.

Spring Meeting cancellation

Rebecca sent an email on March 24th to let members know the upcoming Spring Meeting is cancelled.

Despite the Spring Meeting cancellation, a business meeting still must be held. The board agreed that elections will be held virtually. The membership lists need to be updated so Kyna can send a libwizard form for voting. The board is still searching for a candidate for member-at-large. Deana can send the treasury and KCA Fund report via email.

The logistics for trying to design a virtual meeting to replace the Spring Meeting includes finding the right platform and asking presenters to format their talks differently. The board decided the work to accomplish a virtual meeting in a timely manner did not feel like a priority during a pandemic.

Rebecca asked about moving the Spring Meeting to the Fall Meeting. Sami Norland has already said she is available to give the workshop in the fall. Currently it is unknown if Bellarmine and the Ali Center can accommodate a fall date. The board also discusses a totally new topic for the fall, like "Coronavirus response by Archives". The "Choose Your Own Adventure" theme could be used at the next Spring Meeting.

Rebecca has started a draft for emails sent to members about the business meeting and membership renewal. She sent the link to the drafts and asked for board member feedback.

Other Business

The Dropbox is almost to capacity. Rebecca will look into upgrading for more storage space. The board agreed to pay for the cost in order not to lose old files.

Since our bank account will need to be transferred in person, Deana has offered to remain on the account for the time being. This also helps with continuity for the membership drive.

Action Items

1. Ida will update the membership directory by April 30th
2. Kyna will send out the Libwizard form for elections May 1st
3. Rebecca will send an email to presenters about cancellation
4. Rebecca will send out the email about the business meeting to members (after board members look at the draft)
5. Rebecca will look into how to pay for the Dropbox upgrade
6. Danielle will look for locations for the fall meeting
7. A call for new members will also be sent out

Adjournment

Several board members made a motion to dismiss and the meeting adjourned at 2:39 pm.

Meeting minutes respectfully submitted by Ida L.S. Mangum, Secretary.