



Winter 2019
Board Meeting
Wednesday, December 4
11:30 pm-1:00 pm
Goodfellas Distillery
Lexington, Kentucky

Attendees

Present: Jay-Marie Bravent, Kyna Herzinger, Kevin Klesta, Ida Mangum, Jennifer Patterson, Rebecca Patillo, Danielle Spalenka, Deana Thomas, and Daniel Weddington

Proceedings

The Kentucky Council on Archives board meeting was called to order at 11:44 pm by Chair Rebecca Patillo.

The meeting agenda was approved upon addition of the Winter Newsletter and Rebecca called for approval of meeting minutes for the

- September, 2019 KCA board meeting

Fall Meeting recap

Feedback surveys were complimentary of the Fall Meeting.

For future KCA meetings we need to include participant names in the program. Also, remember to bring nametags since networking is something attendees look for at meetings.

An idea for a topic of a future Fall Meeting is collections with difficult subjects and other "difficult" archives related issues, like difficult customers/patrons.

Ida will send out a list to the KCA members listserv a Kentucky genealogy resource list based on the information at the Fall Meeting.

Spring Meeting 2020

Danielle has reserved the rooms for the workshop at the Ali Center and for the meeting at Bellarmine. Participants will need to bring their own laptop. Danielle will also set up the event insurance for both locations. Bellarmine catering will provide lunch.

The Open Refine workshop will last around four hours. Two data sets will be covered. Rebecca and Danielle suggest that the workshop happens in the afternoon so people throughout the state have time to drive to Louisville. An optional tour of the Ali Center may be offered in the morning or we could recommend participants to check out the museum in the morning before the workshop.

The board discussed an honorarium for Sami Norland. We have given up to \$1,500 in the past and hotel accommodations and travel expenses were added. Rebecca will ask Sami Norland for a breakdown of needs and desired honorarium.

The Local Arrangements Committee, headed by Kevin, will create a list of accommodations and amenities for participants.

On Thursday evening, Drinking about Museums will partner with KCA, for an early evening event, possibly at the 21C Museum. Rebecca will speak with the person who normally organizes the Drinking about Museums meet ups.

For the second day, a call needs to be sent for demonstrations/presenters in January. Rebecca will send a draft of the call out to the board. Ideas for presentation groupings (themes) are based on topics discussed at the board retreat: social media, reference, instruction, web archiving, metadata, digital preservation.

Rebecca will also send a "Save the Date" email as soon as possible.

Discussion of costs for the Spring Meeting will be discussed at the next KCA board meeting. Call for proposals will last for one month, ending near the end of February. The board will meet the first week of March to select presentations.

New officers 2020

Kyna motioned and the board approved Mark Meade to complete Daniel's term as the webmaster. Rebecca will contact Mark to ask if he is still interested. If so, Daniel will send documentation about the position.

Offices to fill in the spring are: Vice Chair, Member at large, Treasurer, Newsletter editor. Kyna will contact individuals who ran for office last spring about positions up for vote.

Announcement of open positions will be included in the newsletter. Information about the Outreach and Communications committee will also be included in the newsletter. Jennifer will make a call for members to join the committee. Jay-Marie will include a write up in the newsletter about her long experience on the board to spark interest.

Daniel suggested a meet up after the spring meeting for outgoing and incoming officers. Jay-Marie will look into KCA Board Pins like ones given in the past.

Newsletter Editor's report

Jay-Marie discussed content for the winter/spring newsletter.

The issue will include:

- Summary of the Fall Meeting by Danielle
- Award call out by Kyna
- Membership renewal reminder
- Officer election ("accession/deaccession" list)
- Spring meeting info
- A write up about Daniel's contributions to KCA and the Board.

Jay-Marie will also send a call out to members for collection/institution highlights.

Fall Meeting 2020

Locations were discussed like the John James Audubon State Park, Daniel Boone National Forest and Camp Nelson. Deana will give the board the new contact information for Camp Nelson. Again, the topic of difficult topics/history/people was discussed as a theme. Another suggestion is for a meeting focused on Suffragettes. The board will try to have information and a hand out about the Fall Meeting at the Spring Meeting.

Daniel Weddington resignation

Daniel officially resigned from the board. He has accepted a position with the University of Michigan Special Collections and will be moving to Ann Arbor. He spoke of how much KCA has meant to him over the years. He will add his personal archive of KCA materials to the KCA Board Dropbox. We will miss him very much.

Action Items

- Ida will send a Kentucky genealogy resource list to the listserv
- Danielle will arrange event insurance for the Spring Meeting
- Rebecca will send a call out for Spring Meeting demonstrations/presenters
- Kevin the LAC will make an accommodations list for the Spring Meeting
- Rebecca and Daniel will contact Mark Meade about the webmaster position
- Kyna will contact members who ran for positions at the Spring meeting about the upcoming openings on the board
- Jennifer will make a call for the Outreach and Communications Committee (will go in the newsletter)
- Jay-Marie will look into board member pins
- Danielle will write a Fall Meeting summary for the newsletter
- Kyna will write up an award call out
- Someone will write about Daniel Weddington's role in KCA

Adjournment

Kyna made a motion to dismiss and the meeting adjourned at 12:58 pm.

Meeting minutes respectfully submitted by Ida L.S. Mangum, Secretary.