



Winter 2018 Board Meeting

Wednesday, April 4

11:00 am-12:00 pm

Conference call

Attendees

Via phone: Jaime Marie Burton, Edna Fugate, Megan Mummey, Dieter Ullrich, and Sarah Wade

Not present: Kyna Herzinger, Johna Picco, Deana Thomas, and Daniel Weddington

Proceedings

The Kentucky Council on Archives board meeting was called to order at 11:02 a.m. by Chair Edna Fugate.

Secretary report

Megan moved to approve the February 22, 2018 KCA board meeting minutes, Dieter seconded, and the board unanimously approved the minutes.

Newsletter Editor's report

Jaime informed the board that a call for KCA member news items would go out that afternoon and that the newsletter would be ready for distribution around April 20. Remaining items needed for the newsletter included:

- The KCA spring meeting program
- Biographies for board nominees

KCA Board nominations

Edna reported that Johna would like to resign from the board. Jaime stated that members at large serve three-year terms and that the two members at large should be on staggered cycles. Megan clarified that KCA's members at large are currently on concurrent schedules because a previous member at large transferred to the secretary position before the end of her three-year term as member at large. The board discussed potential nominees and expressed special interest in securing nominations from new professionals, archivists new to the Commonwealth, and members from organizations without recent representation in KCA. Edna said she would consult the KCA member directory and reach out to the staff at KDLA and various public libraries to gauge interest and solicit nominations.

Spring meeting planning

The board discussed the lack of proposals for the spring meeting and decided to extend the call for proposals until April 14. Megan confirmed that she added the PayPal link for the spring meeting registration to the KCA website. Edna stated that she would write a description of the meeting for the website until the finalized meeting program is available. Sarah confirmed that Daniel is designing the meeting program.

KCA/SHRAB joint education session with SAA

Edna reported that there are currently no updates on the KCA/SHRAB joint education session.

Next meeting date

Edna said that the board might need to meet in early May to review any spring meeting presentation proposals. Jaime reminded the board that the preparatory tasks for the spring meeting are outlined in the board's shared Asana project. Megan confirmed that she updated the KCA website to extend the call for spring meeting proposals until April 14. Dieter inquired about offering honoraria to attract presenters from out of state. Jaime replied that honoraria are typically \$500 and that it would be worth looking to other states for possible presenters, as advocacy is a big topic right now. Edna replied that she would contact the Appalachian College Association.

Adjournment

Dieter moved adjournment, Jaime seconded, and the board meeting was adjourned by unanimous consent at 11:28 a.m. on Wednesday, April 4.

Meeting minutes respectfully submitted by Sarah Wade, Secretary.