

# The Kentucky Archivist

*Newsletter of the Kentucky Council on Archives*

## KCA Board

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University of Pikeville

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Kentucky Historical Society

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University of Kentucky

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The Filson Historical Society

**Megan Mummey,**  
Webmaster  
University of Kentucky

**Jaime Marie Burton,**  
Newsletter Editor

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## Letter from the Chair

Greetings KCA Members,

I find that every year October surprises me with a hasty arrival. We begin the headlong rush through fall and winter holidays, and emerge dazed into the new year. With hectic year-end schedules in mind, please let me invite you to attend our KCA workshop, "Setting the Stage: Practical Approaches to Archival Exhibits." It will be held at the Loretto Community in Nerinx, Kentucky on December 15, 2017. We represent a variety of organizations in the KCA, and I am sure we all have opinions on what we would consider a successful exhibit. This workshop will be a great opportunity to share your experiences with creating and executing exhibits, and help others learn techniques and develop new ideas that will help their own institutions. I would also like to take a moment to thank Sister Eleanor Craig, Executive Director of the Loretto Heritage Center, and the members of the Loretto Community for their willingness to host our event.

I would also like to take a moment to welcome three new members to the KCA Board. Kyna Herzinger, Archivist for Records Management at the University of Louisville's Archives and Special Collections joins us as our new Vice-Chair. Deana Thomas, Archivist at the Kentucky Historical Society is our new Treasurer. Our last new member is Sarah Wade, Processing Archivist for the University of Kentucky's Special Collections Research Center, who is our new Secretary. Having worked with each of them over the past few months, I can say we are very lucky to have them on our board.

As my first official Letter from the Chair, I would like to express my appreciation for the Kentucky Council on Archives. This is the first archives-related organization in which I participated. Before I became an archivist, this group welcomed me and helped me gain confidence in my ability to succeed in this profession. I am honored that you have allowed me to serve as your Chair this year, and I hope that my work will reflect the gratitude I feel to you. To our new members, welcome, and thank you for joining us in KCA. It is my desire that your experience with the KCA will be as rewarding as it continues to be for me.

Thank you all for your membership and participation in KCA. It is through your continued participation and support that we exist. I look forward to seeing you all in December!

Warm regards,  
Edna Fugate

**Edna Fugate**  
KCA Chair, 2017-2018



## Treasurer's Report

Deana Thomas

KCA Treasurer, 2017-2020

Fall greetings, fellow KCA members! We have had a good membership turnout this year with 87 members as of September; that number includes 14 new members, whom we happily welcome to KCA.

I would like to report that we had 55 attendees at the Spring Meeting held at The Filson Historical Society. Thank you to all who attended and presented for making it an engaging and informative event. Regarding our 2017 finances, our income for the year is \$1,729.01 (includes dues and interest); non-meeting expenses paid include: \$15.99 for domain registration fees, \$20 for changing our registered agent and \$15 for our annual report (for our non-profit status).

Our bank balance as of 9/30/2017 is \$9,886.78 in addition to \$545.23 in our PayPal account making our total funds \$10,432.01. Please feel free to contact me with any questions. We hope to see you at the Fall Meeting!



*Membership Reminder:* Per the spring vote, the KCA membership cycle has changed and all 2017 memberships are good through April 30, 2018. Membership now runs from 1 May to 30 April.

Find additional [KCA Governance](#) information on our website.

## KCA Funding and You

For those of you who may be unaware, KCA does accept letters of request for financial support for specific types of events and external projects. The goal of the funding is to provide community-wide professional development, such as workshops and training, advocacy initiatives, and archival outreach opportunities that will benefit the Kentucky archival community.

I encourage you to not let the specificity of the funding dissuade you from pursuing it. Look at it as an opportunity to help others increase their knowledge and training through your efforts. Are there possible training programs that you might host? Are there events that you can create to aid others in our professional community? Is funding the only thing stopping you from developing a new advocacy initiative that can unite members of our profession?

I want to encourage you to consider applying for funding in the 2018 cycle. More information related to funding is available on the KCA [website](#). Help us enable you to contribute to the Kentucky archival community.

Edna Fugate

## KCA Bylaws Updated and Approved

During last spring's business meeting, KCA membership granted the board authority to amend our bylaws in order to bring KCA into compliance with Kentucky state requirements for 501(c)(3) non-profit entities. The KCA board is happy to announce that during our September 21 board meeting the appropriate bylaws updates were made and approved. This is an important step in the process of securing non-profit status for KCA and we would like to thank our membership for allowing the board to make and move forward with the needed changes. We would also like to thank all of our board members, past and present, who have contributed to this endeavor. The approved version of the bylaws as well as the accompanying articles of incorporation can be viewed here:

[Updated By-Laws](#)

[Updated Articles of Incorporation](#)

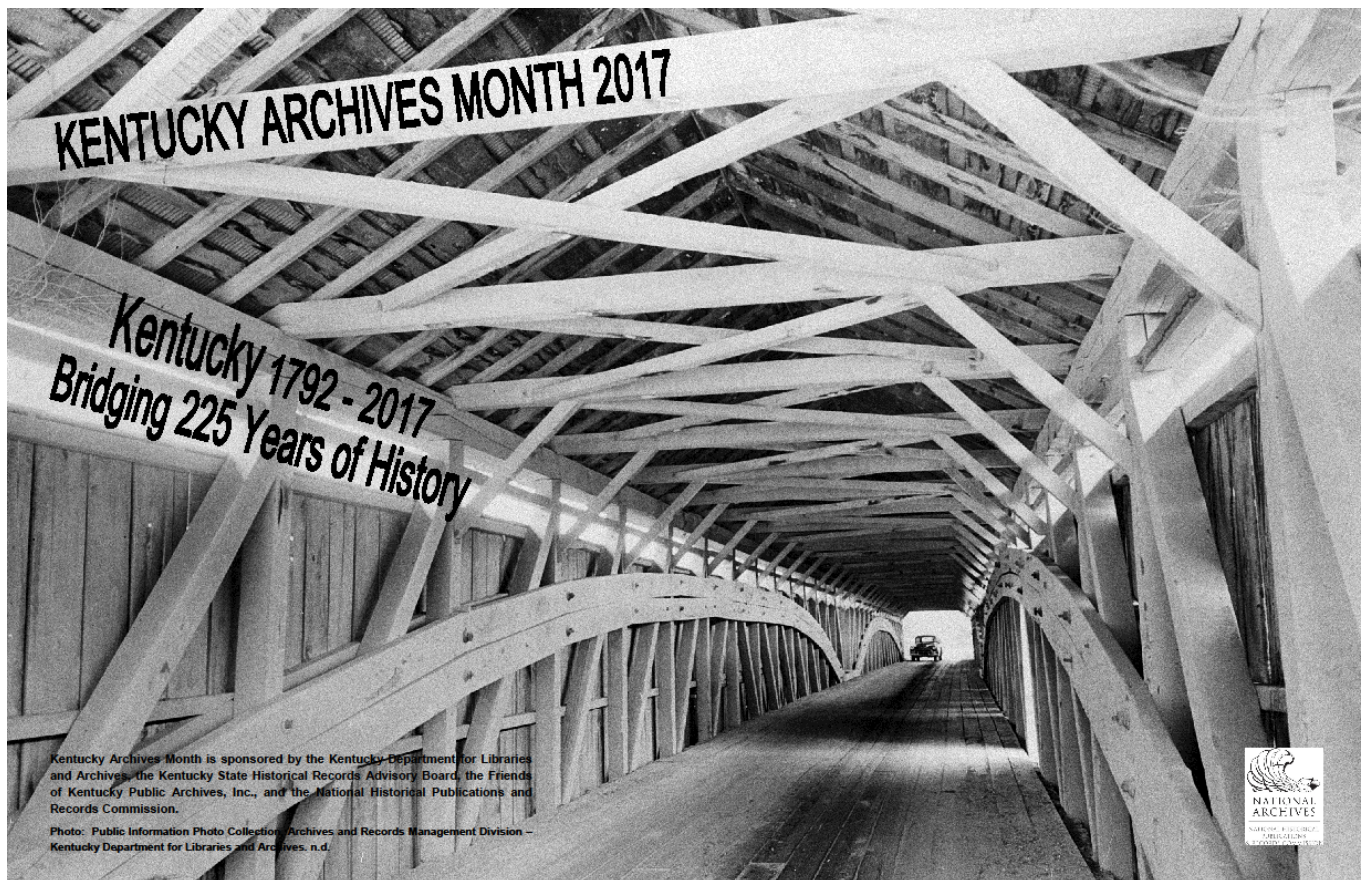
## Spring Meeting Review

On May 12, 2017, the Kentucky Council on Archives held its spring membership meeting at The Filson Historical Society in Louisville. The Filson's newly opened, expanded, and renovated space served as an excellent location to host the program. Centering on archival outreach, [five fantastic presentations](#) highlighting creative endeavors across the state culminated in a Q&A panel with all presenters. Additionally, a forum discussion commemorating KCA's 40th anniversary focused on the future of the organization, especially ways to collaborate across the state and with neighboring associations and regional organizations for advocacy, outreach, and professional development. Archivists from The Filson also provided tours of the renovated spaces, exhibit areas, and storage locations. KCA would like to thank everyone at The

Filson for their hard work and hospitality, all of the presenters for sharing their experiences and expertise, as well as the board members who concluded their terms, for their dedicated service.



## KDLA and SHRAB News



### Kentucky Archives Month Observed October 2017

Kentucky archival and manuscript repositories throughout the state will observe October 2017 as Kentucky Archives Month, in conjunction with American Archives Month. This year, our theme is *Kentucky 1792-2017: Bridging 225 Years of Kentucky History*.

Nearly 300 archival and manuscript repositories in Kentucky preserve archival records that provide a rich and varied picture of the history of Kentucky. Their collections include personal papers, photographs, bibles, diaries, and government records, such as marriage certificates and wills. Many institutions host special programs, open houses, exhibits, and speakers during the month, to highlight historical materials available for research. A list of these events is on the Kentucky Archives Month website <http://archivesmonth.ky.gov>.

Kentucky Archives Month is sponsored by the Kentucky State Historical Records Advisory Board, the Friends of Kentucky Public Archives, Inc., and the Kentucky Department for Libraries and Archives. We would like to thank the Friends for their generous support of Kentucky Archives Month. For further information, please call 502.564.1720.

## Retirement News and Congratulations!

Mary Margaret Bell will retire at the end of October, following fifteen years as coordinator of the Jefferson County Public Schools Archives and Records Center. The KCA would like to congratulate and thank Mary Margaret for her active service and dedication to the archival professional during her career, spanning over three decades working in Kentucky archives. Prior to her current position, Mary Margaret served as Associate Archivist at the University of Louisville from 1994 to 2002, Manuscripts Curator and Archivist at the Kentucky Historical Society from 1983 to 1994, and Field Archivist with the Kentucky Guide Project at the Kentucky Department for Libraries and Archives.



## KCA Membership News

### News from the University of Louisville

Submitted by: Melissa Laning and Rachel Howard

Rebecca Pattillo has accepted the position of Metadata Librarian effective July 3, 2017. She received her MLS and her MA in Public History from Indiana University-Purdue University of Indianapolis (IUPUI) in 2016. She has served in Project Archivist and Intern positions at a number of cultural institutions including the Indianapolis Museum of Art, the Carmel Clay Historical Society and the Indiana State Archives.

### News from the Thomas Merton Center, Bellarmine University

Submitted by: Mark Meade

The Thomas Merton Center at Bellarmine University has a new website for digital collections. In addition to Merton materials, the digitized collections include items related to Mother Teresa and to Dorothy Day and the Catholic Worker Movement. The digitization initiative and viewing hardware were funded by a donation from the Zarrella family, who previously donated the Merton Center's Catholic Worker collection. Project archivist Danielle Spalenka was hired in the fall of 2016 and completed her work in the spring of 2017. More than 370 items are publicly available at <https://merton.bellarmino.edu>, and over 2,200 items are exclusively available at a new touch screen kiosk in the Center.

## KCA Membership News, continued

### News from the Special Collections Research Center, University of Kentucky Libraries

[“Streamlining Archives Reference through Online Task Management,”](#) co-authored by Jaime Marie Burton, director of Research Services and Education, and Daniel Weddington, Research Services archivist, appeared in the July issue of *Practical Technology for Archives* and anchored a presentation at the 2017 KLA/KASL Conference.

Two [Louie B. Nunn Center for Oral History](#) bourbon documentaries will be shown at the Grand Theatre in Frankfort on October 14 as part of [Bourbonanza](#) weekend.

The records of the [Jewish Federation of the Bluegrass](#) were recently organized, inventoried and made available online. The project, funded through the [Southern Jewish Historical Society’s Scott and Donna Langston Archival Grant](#), allowed Erin Weber, a graduate student in the UK’s School of Information Science, to organize the records. In 2015, [a partnership with the UK’s interdisciplinary Jewish Studies Program](#) launched an initiative to identify, collect, preserve and make available personal papers, organizational records, oral histories and other primary sources that document Kentucky’s Jewish heritage.

University Archives Management summer intern Christina Barone used a hybrid archives-cataloging procedure developed by Ruth Bryan, University Archivist, and Cindy Cline, Rare Books Cataloger, to accession and inventory 194 cubic feet of print publications created by 48 campus units, including born-digital publications, which will serve as the foundation for future bibliographic cataloging. Additionally, student assistants, summer interns, and staff partnered with cataloging over a 7-week period to inventory, catalog, and move 1097 boxes of UK theses and dissertations to off-site storage in order to create more space for rare books.

Processing archivist Ida Sell has recently completed the NEH grant “Action in Appalachia: Revealing Public Health, Housing, and Community Development Records in the University of Kentucky Special Collections Research Center,” which opens seven large collections, over 645 cubic feet of records, on social justice spanning the 1960s-1990s.



### News from Northeast Document Conservation Center

The Northeast Document Conservation Center (NEDCC) now has a Preservation Specialist based in Kentucky to expand its offerings of preservation assessments, workshops, and trainings in the Midwest. Danielle Spalenka joined the Preservation Services team in May 2017, and is based from her home office in Louisville, KY to serve as a resource on preserving collections for Midwest archives, museums, libraries, and other collections-holding institutions. If you are interested in setting up a workshop or assessment, or just need advice on your collections, please contact Danielle at [dspalenka@nedcc.org](mailto:dspalenka@nedcc.org).

## KCA Membership News, continued

### News from Eastern Kentucky University

Submitted by: Debbie Whalen

Eastern Kentucky University Special Collections and Archives has kicked off a project to raise funds to digitize the football film collection consisting of over 800 films covering the years 1938 to 1988. Contact information for football team members was acquired from the Alumni Relations office, and a solicitation letter from long-time coach, Roy Kidd was mailed to all players. Individuals who donated a minimum of \$400 received a game of their choice on DVD. Donations to date have allowed SCA to digitize 92 films.

Jenny Holly began working at Eastern Kentucky University as the Reference Associate for Special Collections and Archives in August. She had previously worked at the Mary Todd Lincoln House, Buffalo Trace Distillery, and Shaker Village of Pleasant Hill. She received her BA in History at ECU and her MA in Public History at Indiana University-Purdue University.



### News from The Filson Historical Society

Submitted by: Aaron Rosenblum

Through December 15th the Filson Historical Society hosts *Understanding the Indescribable: Paintings by G. Caliman Coxe*. For nearly five decades, abstract painter Gloucester Caliman "G.C." Coxe (1907-1999) was a fixture of the Louisville art scene. The first African American to receive a fine arts degree from the University of Louisville, Coxe worked and exhibited in a milieu of artists including Sam Gilliam, Ed Hamilton, and Fred Bond. In 2015 the Filson acquired three wonderful Coxe canvasses, which are shown alongside works generously loaned for the exhibition by Ed Hamilton.



Visit [The Filson Historical Society website](http://www.filsonhistoricalsociety.org) for more information.

## 2017 Fall Meeting



## Call for Proposals

It is an exciting time of year for the KCA. We are heading towards our upcoming fall meeting. While more specific details will be forthcoming, mark your calendars for Friday, December 15, 2017, when we will be traveling to the Loretto Community in Marion County, Kentucky, to talk about exhibit creation on a budget. It will be a wonderful time to connect and discuss ways to develop exhibits, but it will also be a chance to check out the beautiful Loretto Heritage Center.

For this meeting, we are looking for presentations and activities that will help colleagues in planning, preparing, and creating exhibits for their institutions. Have you created a successful exhibit? Do you have tips about what can help and what to avoid in the process? Do you want to share a practical technique that can make creation of an exhibit quicker and easier? We would love to hear about it!

On behalf of the KCA Board, I would like to invite all archivists, graduate students, and other interested allied professionals to propose a presentation, paper, hands-on workshop, or active training session focused on exhibit creation. While membership is not required to submit a proposal, it is always appreciated and encouraged! You may also nominate colleagues or suggest ideas for speakers from cross-sector professions such as libraries and museums.

Use the following online form to submit your proposals: <https://goo.gl/forms/8FdWQzunFujmtzUv2>

Fall meeting proposals should be submitted by **Friday, November 10, 2017.**

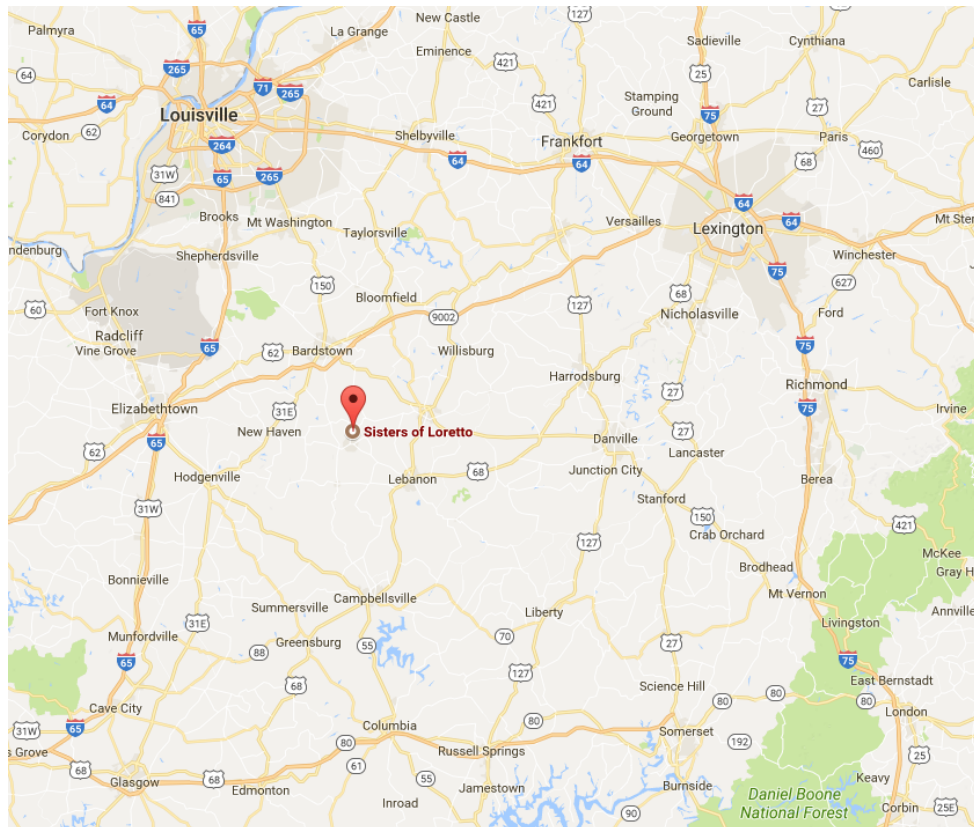
Thanks everyone! We look forward to hearing from you!

Edna Fugate

## 2017 Fall Meeting, continued

Friday, December 15, 2017 | 10:00 a.m to 3:30p.m.

## Transportation and Parking Information



Driving directions can be found online at the Loretto Heritage Center Museum website. The site is located about 60 miles from Louisville and 65 miles from Lexington, both about an 1.5 hours drive.

<http://www.lorettocommunity.org/heritage/heritage-museum-directions/>

## 2017 Fall Meeting Registration

## For Payment Online:

Please register by **Friday, December 8, 2017** to secure your lunch order.

*Onsite registrations will be accepted, but will not include a lunch order.*

*Online registration and payment is a two-step process.*

Step #1:



Step #2:



(Note: A percentage-based service fee is assessed by PayPal, around \$1)

For more information, please visit:

<http://www.kyarchivists.com/meetings/fall-2017-meeting>

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## For Payment by Check and Mail:

Please complete this form and mail along with payment to the address provided below.

*Onsite registrations will be accepted, but will not include a lunch order.*

Name: \_\_\_\_\_ Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Membership status:

Member **(\$10)**Non-Member + Membership **(\$30)**Non-Member **(\$15)**

Payment Method:

Check Only

Dietary Restrictions: ☐ No Preference ☐ Vegetarian ☐ Gluten-free

☐ Other (Please list/describe): \_\_\_\_\_

Both form and payment must be received by **Friday, December 8, 2017**, to:

Deana Thomas  
100 W. Broadway St.  
Frankfort, KY 40601

Please make checks payable to: Kentucky Council on Archives



## Membership Form

### KCA Dues

(January 2017 – April 2018)

KCA dues are \$20 per year. Please fill out this form as if it were a mailing label to you. **PLEASE DO NOT USE PERSONAL INFORMATION YOU WOULD NOT WANT ON THE KCA WEBSITE!** We accept registration fees via Paypal, although there is an additional \$1 convenience fee. Please see the membership page of the KCA website to pay your dues electronically (<http://www.kyarchivists.com/membership/>). \_\_\_\_\_

Name: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_ Include name and contact information on the KCA website membership directory

\_\_\_\_ Do not include name and contact information on the KCA website membership directory

**Send dues checks to  
Deana Thomas  
Kentucky Historical Society  
100 W. Broadway  
Frankfort, KY 40601**

**Make Checks Payable to Kentucky Council on Archives**

The Kentucky Council on Archives, a professional membership organization, does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability and provides, on request, reasonable accommodation including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs, and activities. Persons requiring special accommodation or auxiliary aids must notify a member of the KCA board thirty (30) days prior to a meeting so that the proper arrangements can be made.