



Fall 2017 Board Meeting
Tuesday, November 14
9:00 am-10:00 am
Conference call

Attendees

Via phone: Edna Fugate, Kyna Herzinger, Deana Thomas, Dieter Ullrich, Sarah Wade, and Daniel Weddington

Not present: Jaime Marie Burton, Megan Mummey, Johna Picco

Proceedings

The Kentucky Council on Archives board meeting was called to order at 9:11 am by Chair Edna Fugate.

Fall Event Planning

Edna reported that she has several catering options in mind as possibilities for the fall workshop, but needs to know how many people will be attending the workshop in order to finalize the lunch orders. Currently, five people are registered to attend and two people have submitted presentation proposals. Edna stated that either the KCA board needs to plan additional sessions or the call for proposals should be extended. The board agreed to extend the CFP to Wednesday, November 22. Kyna asked if the board is seeking a specific number of proposals. Daniel stated that there are usually 4-5 presenters and inquired about the submitted proposals. Edna confirmed that she would email the proposals to the board after the meeting. She informed the board that one proposal is for a presentation and the other is for an active learning session.

Daniel asked if the board would plan to meet again after the extended CFP deadline and before the fall workshop. Deana inquired about the board creating two backup presentations in case no additional proposals are submitted. Edna agreed and said the board should start discussing presentation and/or activity ideas via email, as she is unable to meet again until December 4. Kyna confirmed that a discussion via email would be sufficient and asked for a quick overview of the two proposals that were submitted. Edna informed the board that the first proposal is by Danielle Spalenka of the Northeast Document Conservation Center. The proposal is for a presentation on preparing fragile and rare collections for exhibition while accounting for preservation concerns. The second proposal is by Emalee Krulish of the Shaker Village of Pleasant Hill. Her proposal is for an active training session on creating pop-up exhibits, from idea selection to installation, using examples from a variety of Kentucky repositories.

Edna confirmed she would send the proposals to the board via email.

Secretary report

Kyna moved to approve the meeting minutes for the September 22, 2017 KCA board meeting. The motion was seconded by Dieter.

Adjournment

Dieter moved to adjourn the meeting at 9:23 am. Daniel seconded.

Meeting minutes respectfully submitted by Sarah Wade, Secretary.