

Board Meeting

Kentucky Council on Archives January 17, 2017

- Meeting came to order at 3:03 pm on Tuesday, January 17, 2017 via FreeConferenceCall.com. All members were present and accounted for.
- 3:04 the minutes from the last meeting were approved.
- 3:04 Jaime gave updates on the Winter newsletter. The current deadline for submissions is February 10th. She will base the content off of previous Winter newsletters and plans to send out an email requesting what she needs from everyone. Edna will do the Fall meeting review. The newsletter is planned to go out by February 20th.
- 3:12 Daniel gave a brief review of the responses to the Fall meeting.
- 3:14 Discussion on what to do about the Fund Award. Information about it has been temporarily removed from the website until we can come to a conclusion about whether or not to keep offering it. For the Spring Meeting it has been proposed that we use the unused funds from the previous two years for professional development.
- 3:25 Some discussion of realigning our membership calendar year to a July through June schedule.
The annual report to the state is due on June 30th.
- 3:28 Discussion about the Spring meeting. Proposed location is the Filson in Louisville. Proposed theme is Outreach, Programming, possibly Exhibits. Ideas should be compiled by February 2nd; the CFP will go out in the Winter newsletter with a deadline of March 30th. Date should be in June, but other conference dates need to be checked in order to avoid major conflicts.
- 3:39 Positions on the Board will be opening up, so members are asked to think about possible candidates. Dieter suggested Sarah Hopley at Murray.
- 3:42 Discussion about our records retention schedule. We are still waiting to receive some of our records from KDLA. What to do with our digital records; Western is not going to be able to accept them. Most recent Deed of Gift to Western states that they own all rights to our records. Dieter has volunteered to get in touch with them and see where we stand.
- 3:50 Membership recruitment. Should we hold any sort of campaign? Is there a list of institutions in the state of Kentucky with archival repositories? Possibly at KDLA with Jim Cundy. At the very least we can add to and work with the list we have in Dropbox. If KDLA has that list, we could make it available on our website for public informational purposes.
- 3:56 Meeting adjourned.