

Board Meeting

Kentucky Council on Archives September 20, 2016

- Meeting came to order at 3:02 pm on Tuesday, September 20, 2016 via FreeConferenceCall.com. Members present and accounted for were Daniel Weddington, Sarah Dorpinghaus, Edna Fugate, Sandy Baird, Dieter Ullrich, Megan Mummey, and Jaime Marie Burton.
- 3:03 the minutes from the last meeting were read and accepted at 3:06.
- 3:06 Jaime gave an update on the newsletter. The current deadline for submissions is September 30th. She still needs the Treasurer's report, committee updates, and a write-up of the Spring meeting.
The newsletter needs to be delivered by October 18th.
- 3:09 Sarah gives an update on our non-profit status. The website was identified to be used for nearly all of the filing and updating. A renewal reminder was added to the Board calendar and an annual report needs to be submitted in June.
We have a goal of completing incorporation by October 1st.
- 3:11 moving on to Fall Meeting planning. Edna is working on our space and food. Two options for the room, depending on number of attendees. Consensus was reached to pursue box lunches from Mona's for \$7.95 each and to provide coffee and tea at the least in the morning.
Currently planning for the meeting to run from 10:00-3:00 on November 18th.
A title for the meeting is still needed; topic is project management.
Tentative format is hour blocks with a lightning round mixed in and possibly some networking before lunch.
Dan will be drawing up a CFP to distribute with the deadline for responses set as October 7th.
Edna is looking into the possibility of a hotel discount for attendees.
Some discussion on the possibility of saving the fund award surplus for the Spring Meeting.
- 3:31 Still not much to report on Archives Month. Might acknowledge some projects in the newsletter. Theme for this year is transportation.
- 3:33 Next meeting will be sometime after October 7th. Daniel will coordinate.
- 3:34 Meeting was adjourned.

2016 Spring Kentucky Council on Archives Meeting

Items for Membership Vote

1. Incorporate the Kentucky Council on Archives at the state level.

Yes

No

2. Include language in the KCA Bylaws to allow for the creation of the Secretary position.

Yes

No

3. Sandy Baird will serve as acting Secretary until her board term concludes in spring 2017.

Yes

No

4. Kentucky Council on Archives Vice-Chair position

Edna Fugate

Write in:

2016 Spring Kentucky Council on Archives Meeting

Items for Membership Vote

5. Incorporate the Kentucky Council on Archives at the state level.

Yes

No

6. Include language in the KCA Bylaws to allow for the creation of the Secretary position.

Yes

No

7. Sandy Baird will serve as acting Secretary until her board term concludes in spring 2017.

Yes

No

8. Kentucky Council on Archives Vice-Chair position

Edna Fugate

Write in: