

Meeting Minutes

Present: Jaime Burton, Heather Stone, Sarah Patterson, Terri Holtze, Sarah-Jane Poindexter, Sarah Dorpinghaus, Anne Ryckbost, Debbie Whalen, Sandy Baird

1. Fall event: We discussed schedule and walked through event space.
2. Treasury update: see reports from Heather Stone. We will have money left over after the fall event. Membership was up this year as was event attendance.
3. Non-profit status: Heather Stone provided list of taxes paid over the last 10 years or so. We discussed benefits to getting official status: tax-exempt, professional recognition, and the ability to apply and receive grants. Discussion occurred on issue of registered agent and other parts necessary for articles of incorporation (agent, address). Some suggested asking WKU to act as agent since our archives are there; others thought having someone in the central part of the state would be beneficial. There is also confusion over the fees.
4. Fund Award: \$500 available for the 2015 Fund Award to be issued in the spring. Applications due in April.
5. CMS User group: Sandy Baird's group met after board meeting. Survey conducted across the state; surprise that the majority of respondents used Past Perfect (might be a result of sending it out via Stuart Sprague and KHS). Group wants to have some sort of event or connection to Spring workshop
6. Website and Facebook update
We will try Wiggio. It's difficult to push out from WordPress to Facebook so Terri is copying everything onto Facebook. With Wiggio, we can share files, host web conferences, and do listservs.
7. Newsletter schedule/logo
Next newsletter: due date for articles is January 20. We'll get it out in February
8. Spring event
Event in western Kentucky since the last few have been in Louisville and Lexington. Topic TBA
9. Other news/updates:
 - Anne working on handbook
 - KDL: not moving forward; UK no longer accepting submissions; KYVL looking into other options that don't support finding aids?

Action items:

- Jaime looking into locations/dates for spring meeting
- Anne will set up meeting with NKU not-for-profit support office
- Terri will set up Wiggio account
- Sarah-Jane working on KCA timeline (i.e. in January, do this)
- Everyone review <http://ag.ky.gov/civil/consumerprotection/charity/pages/registration.aspx>
- KCA letter to KYVL: Sarah and Sandy draft; share with board and then members before sending on
- Send info on board role to Anne if you feel it should be noted in handbook

Submitted: A. Ryckbost 11/13/14