



the KENTUCKY Archivist

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Newsletter of the Kentucky Council on Archives

Spring 2012

KCA Board Members

Valerie Edgeworth
Chair
KY Department for
Libraries
and Archives (KDLA)

Sarah-Jane Poindexter
Vice Chair/Chair Elect
Filson Historical Society

Jennie Cole
Treasurer
Filson Historical Society

Heather Fox
Member at Large
KY Historical Society

Caroline Rubens
Member at Large
Appalshop

Suellyn Lathrop
Member at Large
Western KY University

Jackie Couture
Ex Officio Member
Past Chair
Eastern KY University

Anna Powell
Newsletter Editor
Sisters of Charity
of Nazareth

Beth Shields
Web Editor
KDLA

Changes in KCA Board Membership

Members at Large **Suellyn Lathrop** (Western KY University), **Heather Fox** (KY Historical Society), and **Jackie Couture** (Eastern KY University), *Ex Officio Member - Past Chair*, will be leaving the KCA board following the Spring 2012 meeting. Their presence will certainly be missed and we have valued having their service on the board. **Valerie Edgeworth** (KDLA), *Chair*, will be stepping down and **Sarah-Jane Poindexter** (Filson Historical Society) will take on the role as *Chair*. Valerie will be remaining on the board as *Ex Officio Member - Past Chair*. This leaves an opening on the board for three new members: a vice-chair/chair elect and two members at large. The following KCA members have been nominated to fill the vacancies. Voting on new board members will be during the spring 2012 business meeting.

Jason Fowler (*vice chair-chair elect*) has served as the Archives and Special Collections Librarian for the Southern Baptist Theological Seminary since 2004. He is a certified archivist and a graduate of the University of Kentucky (MSLS) and the Southern Baptist Theological Seminary (MDiv). His academic interests include Baptist records and web technologies in archives. Along with his wife Michele and son Russell (4), he attends the First Baptist Church Fairdale. He is a lifelong fan of the University of South Carolina athletics. He enjoys fishing and playing softball, although he's not very good at either.

Andrew McGraw is the Assistant University Archivist at the University of Kentucky. He received his Master's Degree in Library and Information Science from the University of Kentucky in 2009 and his Certificate of Advanced Study in Archives and Records Management from the University of Pittsburgh in 2010. He is an avid cook and has been rock climbing in Eastern Kentucky for sixteen years.

Jaime Marie Bradley is the College Archivist and Assistant Professor at Berea College, where she has been since 2007. She holds an M.A. in Historical Studies focused on Public History from the University of Maryland Baltimore County. Her primary field of interest is environmental and social history, as well as the scholarship of teaching and learning, archival studies and public history. Before coming to Kentucky, Jaime worked in Special Collections at the Maryland Historical Society, and as Archivist and Curator for a local history museum and oil transportation company in the Baltimore area after prior employment in the financial services and insurance industries. She enjoys working with web technologies, mentoring students, sponsoring internships, and in her occasional free time, gardening, attempting to play the guitar, and hanging out at home with her partner Denis and their 3 dogs.

In This Newsletter...

KCA Board Changes	p. 1	Fall Meeting Information	p. 8 – 11
Letter from the Chair	p. 2	Archives Month	p. 12
Regional News	p. 3 – 5	Membership Information	p. 13
Fall Workshop	p. 6 – 7		

Letter from the Chair:

*Valerie Edgeworth
KCA Chair, 2011-2012*

The Kentucky Council on Archives (KCA) is one of the most active state organizations in our profession. This was proven once again by the overwhelming number of individuals who participated in our 2012 membership survey. On behalf of the KCA board, I want to personally thank you for completing the survey. Many of you provided valuable feedback that will help shape the future of our organization. Additionally, several of you are willing to host future KCA meetings and/or serve as a KCA board member.

During our upcoming Spring business meeting, we will vote on two constitutional changes based on the survey results. Voting will take place by those members whose dues have been paid for 2012. First, the board proposes that the membership dues for the Kentucky Council on Archives increase from \$10 to \$20 per calendar year. Dues for the organization have not increased in the last twenty years. It is vital for KCA to increase its dues in order to maintain fiscal responsibility. Second, the board proposes that the Kentucky Council on Archives changes its meeting section of the constitution to read as follows:

There shall be ~~two-one~~ regular meetings per ~~calendar~~ year. ~~One of these shall be a~~ This meeting will include a Spring business meeting and may be held during the Spring or Fall. Additional meetings may be called by a majority of the Administrative Board, or at the written request of one-third of the dues-paying members of the organization. ~~A written notice~~ Notice of a meeting shall be distributed to the membership thirty days prior to each meeting and posted on the KCA website.

A majority of members who participated in the survey are in favor of moving to one meeting per calendar year. The constitutional change for the meeting section has been drafted to allow for flexibility to hold two meetings a year if deemed necessary by the one-third of the dues-paying membership and/or the Administrative Board. Also during the Spring business meeting, we will present a new slate of candidates and accept nominations from the floor for three new board members. The slate includes the following: Jason Fowler, Southern Baptist Theological Seminary; Jamie Bradley, Berea College; and Andrew McGraw, University of Kentucky. Jason will be presented as Vice-Chair/Chair-Elect with Jamie and Andrew presented as board members. At the end of the Spring meeting, we will say goodbye to Jackie Couture, Eastern Kentucky University; Heather Fox, Kentucky Historical Society; and Suellen Lathrop, Western Kentucky University and thank them for their service to KCA.

Please see the extended agenda included in this newsletter for details concerning our Spring meeting. The KCA board has worked hard to create a meeting that we feel will be beneficial to you as members. We have also had a wonderful response to our workshop that is being held prior to our meeting. On behalf of the board, I would like to thank you for your continued support of KCA. An organization is only as strong as its membership and the Kentucky Council on Archives is one of the top state archival organizations. I have enjoyed my year as Chair and hope that KCA and its members will strive to keep Kentucky's rich archival heritage in the forefront of the archival community.

Regional News

New Archivist for Diocese of Owensboro/Ursuline Sisters of Mount Saint Joseph

Submitted by Sarah Patterson, Mount St. Joseph

In August 2011 Sarah Patterson was hired as the Archivist for both the Ursuline Sisters Mount Saint Joseph and the Diocese of Owensboro. Originally from Cincinnati, Ohio, Sarah received her undergraduate degree from Franciscan University of Steubenville and Masters of Library Science from Indiana University. Prior to her work in Owensboro she was an archivist for the Maryland State Archives. Sarah shares her time between the two archives and is fortunate to be assisted by many dedicated volunteers.

KCA Members Present at Midwest Archives Conference (MAC)

Submitted by Emily Symonds, University of Louisville Libraries

Four KCA members will present together at the Midwest Archives Conference spring meeting in Grand Rapids, Michigan, April 19-21. Emily Symonds, University of Louisville Libraries, is the moderator for the panel *Archivist 2.0: Using Social Media to Connect Collections with Users*. Valerie Edgeworth, Kentucky Department for Libraries and Archives; Sarah-Jane Poindexter, Filson Historical Society; and Elizabeth Reilly, University of Louisville Libraries, will discuss how their institutions approach and implement social media tools, including Facebook, Flickr, and Historypin, as well as potential issues such as appropriate usage.

Additionally, two other KCA members will be presenting in two different panels. Anna Powell, Sisters of Charity of Nazareth, will be participating in the panel *Mind the Gaps: Leveraging Networks to Learn*, which will be discussing how to best leverage professional networks as a learning environments. Mark Meyers, KDLA, will be participating in the panel *Digital Preservation Comes of Age: Reports from the Field*.

More MAC News

Submitted by Heather Fox, Kentucky Historical Society

Heather Fox, Kentucky Historical Society, is the new Midwest Archives Conference Membership Liaison for Kentucky. The Membership Committee consists of one person from each state in the MAC region, one representative for the Chicagoland area, and one representative for members outside the Midwest. The committee's charge is to promote and sustain membership in MAC. The committee is also responsible for collecting nominations for MAC's Emeritus Member Award and for hosting the new members' event at the spring and fall meetings. The committee members work with local archival associations and related professionals to get the good word about MAC out to potential members. In addition, the committee works with the Local Arrangements Committees to promote the meetings and help new members feel welcome. Committee members are available to help all MAC members with questions about MAC and its services, and channel the interests of members to help them participate in MAC activities and leadership.

You can reach Fox at heather.fox@ky.gov.

Exhibits (in-house and virtual) at The Filson Historical Society

Submitted by Jennifer M. Cole, The Filson Historical Society

The Filson Historical Society is proud to announce two new exhibits – “United We Stand, Divided We Fall,” recognizing the Civil War’s Sesquicentennial, and a *virtual* version of “Steamboating on Western Waters,” commemorating the bicentennial of the steamboat’s creation.

“United We Stand, Divided We Fall” is The Filson’s carriage house museum exhibit representing wartime experiences from a wide variety of perspectives, including men, women, soldiers, African Americans, and civilians. Original objects, photographs, paintings, and library and archival materials drawn from The Filson’s collections examine how the Ohio Valley’s home front communities were united and divided by the war. Topical areas include slavery, the secession crisis, wartime economy, music, and transportation, among others. The exhibit is free and open to the public from 10am-4pm, Monday through Friday.

The online version of The Filson exhibit “Steamboating on Western Waters” utilizes the online photo management and sharing application, Flickr, to allow “virtual” visits to this exhibition profiling the rich history of steamboating. The exhibit features items from the Filson’s collections relating to the history and culture of steamboats. Associate Curator of Special Collections Sarah-Jane Poindexter created the virtual gallery by uploading digital images of the exhibit and providing rich description at both a contextual and item level. This allows viewers to see an entire section of the exhibit, with the appropriate text, and also provides the ability to focus in on one particular item and its description. The online version of “Steamboating on Western Waters” is accessible at: <http://www.flickr.com/photos/68663461@N03/sets/72157629016574875/>; the in-house exhibit is now closed.

“Who Do You Think You Are?” visits the Kentucky State Archives

Submitted by Valerie Edgeworth, KDLA

For the second time in less than a year, the Kentucky Department for Libraries and Archives (KDLA) was featured on the NBC-TV program “Who Do You Think You Are?” on Friday, March 9, 2012.

The show followed National Football League Superstar Jerome “The Bus” Bettis to Kentucky as he researched his family history. Bettis visited KDLA on Dec. 1, 2011. A film crew from the show followed him as he spent the day using the resources of the Kentucky State Archives to trace his mother’s side of the family. Bettis also did extensive research at the McCracken County Public Library in Paducah.

“Who Do You Think You Are?” follows one celebrity per episode on a quest into his or her family history. The celebrity visits archival repositories, libraries and historic sites to search for genealogical information, discovering surprising, inspiring and sometimes tragic stories.

The second season of the program also featured KDLA when Kentucky native Ashley Judd explored her family’s heritage.

Completed Projects at Eastern Kentucky University

Submitted by Jackie Couture, Eastern KY University

Special Collections and Archives at Eastern Kentucky University has recently completed a project in which about 120 text-based finding aids were imported into Archon. Simultaneously, Daniel Weddington, a library science student at the University of Kentucky, completed a field work experience course, using MPLP to describe an additional 65 unprocessed collections. During this process he made notes on collections which needed further processing or preservation as well as notes on materials which should not be released for research for various reasons. The completed work will be available at <http://archives.eku.edu> after April 16.

Exhibition of “The Photographers” at U.K. Special Collections

Jim Birchfield, Special Collections, University of Kentucky Libraries

“The Photographers,” a loan exhibition of twenty-nine pictures of professional and amateur photographers, is on display in the lobby of the Special Collections Department, Margaret I. King Building, University of Kentucky Libraries, through Friday, 8 June.

Among the images included in the installation is a print of Princess Margaret in Kentucky, taking a photograph with a 35mm camera. Shown with her is husband Lord Snowden, well-known as a professional photographer. The couple was snapped by Lexington photojournalist Ed Weddle in 1974.

Among well-known professional Kentucky photographers in the exhibit are Robert Long of Lexington’s Lafayette Studios and Louisville portrait photographer J. C. Rieger. Butler County photographer George H. Dabbs is shown working in his Victorian period studio with its large glass skylight and immense portrait camera. Letcher County lensman William R. “Pictureman” Mullens is shown in a self-portrait, standing at his storefront in East Jenkins.

Doris Ulmann, the New York photographer celebrated for her Appalachian portraits, is pictured with her camera by Louisville native John Jacob Niles. Niles is shown, as well, in a photograph by Ulmann. Kate Matthews of Louisville is shown with her bellows camera and tripod in a striking self-portrait.

Other prominent photographers include historian J. Winston Coleman, whose architectural photographs are featured in his popular book, *Historic Kentucky*, and University of Kentucky Engineering Prof. Louis Edward Nollau, who created a remarkable regional photographic archive that included many images from the glass-plate negative process.

Among the lenders to the exhibit are the University of Louisville, Transylvania University, the University of Kentucky Art Museum, and Appalshop.

2012 Kentucky Archives Institute

Submitted by Valerie Edgeworth, KDLA

The 28th annual Kentucky Archives Institute is scheduled for June 22, 2012, at the Kentucky Department for Libraries and Archives, 300 Coffee Tree Road, Frankfort. The Institute, sponsored by the Friends of Kentucky Public Archives, Inc., provides information for scholars, general researchers, and genealogists interested in archival research.

Featured topics and speakers at this year's event include *Following a Case Through Court* presented by J. Mark Lowe, CG, FUGA; *Kentucky’s Confederate Pension Applications* by Walter Bowman, *The 1940 U.S. Federal Population Census* by David Kirkpatrick, and *Tips on Digitizing and Organizing Family Records* by Mark Myers, all of the Kentucky Department for Libraries and Archives. Participants will also have the opportunity to tour the Kentucky State Archives. For further information, or to see a detailed schedule for the event, please visit the KDLA website at <http://kdla.ky.gov/researchers/Pages/2012KentuckyArchivesInstitute.aspx>.

Newsletter

To submit an article for the Fall 2012 Newsletter or to give your impression of the new newsletter format, please email Anna Powell at apowell@scnky.org.

Workshop Information/Registration

Submitted by John Walko

Join KCA on Thursday, May 17 as John Walko of Scene Savers presents a day-long workshop on audiovisual preservation entitled **Managing Audio-Visual Materials in your Collection, or “What do we do with all this stuff”**. Managing audiovisual materials in your collection can be a challenging task. Archivists are often faced with a blasé attitude from management about audiovisual items because most managers are unaware of the fragile nature of these assets. “Out of sight, out of mind” is often a prevailing attitude regarding audiovisual materials because they generally aren’t that old compared to other assets in the collection. But in many ways, these assets are more “at risk” than other materials, such as photographs, books and documents. Moreover, audiovisual materials often face degradation of the original asset and obsolescence of the equipment needed to play back these files. This makes proper management critical for long-term preservation of these assets.

The workshop will be divided into two parts. The morning will focus on analog materials, including audio, video and film while the afternoon will focus on born digital assets and the management of these resources. It will include an in-depth discussion of preservation and access. As part of our discussion, we’ll also discuss the potential advantages and disadvantages of choosing different formats and files for preservation/access.

Cost: *FREE* for KCA members in good standing (2012 dues paid); \$15 for non-members. Pre-registration and prepayment are necessary for the workshop; we will not be able to accommodate walk-ins. Please send the attached registration form as well as payment (*dues/registration check made out to the Kentucky Council on Archives*) to KCA Treasurer Jennie Cole (registration form on page 7).

For driving/parking information, please see Spring 2012 Meeting information.

Anticipated Schedule:

9:00 - 10:30: Discussion and identification of analog materials

10:30 - 10:45: Break

10:45 - 12:00: Analog materials, including identification of potential challenges faced with long-term storage of these assets

12:00 - 1:00: Lunch. *Participants will be on their own for lunch.*

1:00 - 2:15: Born digital assets and management

2:15-2:30: Break

2:30 - 4:00: Best practices for preservation, including a discussion of different formats/files to create for preservation and access, including pros/cons of each

4:00 - ?? Questions

Kentucky Council on Archives
Spring Meeting Pre-Meeting Workshop • Audio-Visual Preservation
Thursday, May 17, 2012 • 9 A.M. – 4:30 P.M.
Georgetown College • Asher Science Center, Room 112
320 East College Street • Georgetown, KY 40324

Join us May 17th for our day long pre-meeting workshop as **John Walko** of Scene Savers presents on **audiovisual preservation**. The morning session will focus on analog formats and the afternoon will cover digital conversion and born-digital materials.

Cost: *FREE* for KCA members in good standing (2012 dues paid); \$15 for non members.

Pre-registration and prepayment are necessary for the workshop; we will not be able to accommodate walk-ins. Please send this registration form as well as payment (*dues/registration check made out to the Kentucky Council on Archives*) to KCA Treasurer Jennie Cole (address below).

Note: *Lunch will not be provided*, but Georgetown offers a variety of dining options. Please see: <http://www.georgetownky.com/Family-Friendly/family-friendly>.

KCA Spring Pre-Meeting Workshop May 17, 2012 FREE with 2012 dues payment; \$15 non-members
Name:
Address:
Telephone:
Email:

SEND DUES/REGISTRATION TO:

Jennie Cole
The *Filson* Historical Society
1310 South Third Street
Louisville, KY 40208

Make checks payable to: Kentucky Council on Archives

****If you are renewing/joining KCA by paying your dues, please complete and include the membership form, found online at <http://kyarchivists.org/sites/default/files/Membership%20Form.pdf> or on the last page of the newsletter.**

Kentucky Council on Archives
Spring Meeting • Friday, May 18, 2012
Georgetown College • Asher Science Center, Room 112
320 East College Street • Georgetown, KY 40324

Agenda

8:30am – 9:00am **Registration**

9:00am – 9:15am **Welcome and Introductions**

Valerie Edgeworth, Kentucky Department for Libraries & Archives
Kentucky Council on Archives Chair

9:15am – 10:15am **"Preservation, Archiving, and Digitization at the Indiana University Libraries Film Archive"**

Rachael Stoeltje, Film Archivist
Indiana University

In 2011, the Indiana University Libraries established a Film Archive for all library-held motion picture film collections, conducting a thorough survey of all time-based media held by the University, providing dedicated facilities for preservation and storage and a full-time staff, and partnering with IU Cinema to provide an exhibition space for film. IU Film Archivist Rachael Stoeltje will discuss the Archive's work and will address important issues and considerations encountered by libraries and archives with audiovisual holdings. The discussion will cover a range of audiovisual formats and will include samples for identification.

10:15am – 10:30am **Break**

10:30am – 11:30am **"Access and Advocacy: Preservation, Digitization, and Dissemination of the Alan Lomax Archive"**

Nathan Salsburg, Producer & Editor
Alan Lomax Collection, Association for Cultural Equity

In 1983, renowned folklorist Alan Lomax founded the Association for Cultural Equity (ACE) to explore and preserve the world's traditional music. In the late 1990s, ACE began the arduous task of digitizing Lomax's collections of tape-recordings, photographs, video tape, and documents, amassed during his worldwide documentation dating from 1946 to 1991. Preservation and digitization, however, weren't the only goals. In the pursuit of Lomax's mission of "cultural equity," the Association has taken active roles in public dissemination, physical and digital publication, and repatriation of its materials to the people and communities from whence they came. Nathan Salsburg will discuss the organization's experience balancing its roles as both archive and advocate of cultural equity.

11:30am – 1:00pm **Lunch and Business Meeting**

Lunch catered by Lock & Key Café

1:00pm – 1:15pm **SHRAB Report**

Barbara Teague, Kentucky State Archivist and Records Administrator

1:15pm – 2:15pm **"Preserving Photographs: Ideals vs. Realities"**

Elizabeth E. Reilly, Curator
Photographic Archives, University of Louisville

Rules for the preservation of photographs are commonly agreed upon by professional conservators and well-regarded institutions, and are widely published and disseminated. However, rarely do the common guidelines acknowledge the real-world constraints of budget cuts, under staffing and overcrowded storage. This presentation will introduce the universally accepted standards for preserving various types of photographs while also providing strategies for safeguarding photographs given limitations in time, space and money that are the realities for most cultural institutions.

2:15pm – 3:00pm ***Tentative* Tour of Georgetown College Archives and Special Collections**

Sandra Baird, Archives and Special Collections Coordinator, *Georgetown College*

Kentucky Council on Archives

Spring Meeting • Friday, May 18, 2012
Georgetown College • Asher Science Center, Room 112
320 East College Street • Georgetown, KY 40324

KCA Meeting Registration Spring 2012

Please register by **May 1, 2012**. Registration is \$25 for members *or* \$40 for non-members

Name: _____

Address: _____

Phone: _____

SEND DUES/REGISTRATION TO:

The *Filson* Historical Society
Attention: Jennifer M. Cole, Associate Curator of Special Collections
1310 South Third Street
Louisville, KY 40208

Make checks payable to: Kentucky Council on Archives

****If you are renewing/joining KCA by paying your dues, please complete and include the membership form, found online at <http://kyarchivists.org/sites/default/files/Membership%20Form.pdf> or on the last page of the newsletter.**

Directions/Parking to Spring Meeting

We would like to thank Georgetown College in advance for graciously offering to host our 2012 KCA Spring Meeting, as well as and the local arrangement committee for all their hard work.

The meeting will be held in Asher Science Center, Room 112, 320 East College Street, Georgetown, KY 40324. There is a map of the campus. Sandra Baird, Georgetown College archivist, recommends that people park in the church parking lot and then walk through the library. Asher will be the first building on the left. Plenty of street parking is also available.

Directions

From the South: Via Interstate 75 – North to Exit 125. Turn left onto US 460 and 62. Proceed 1.3 miles through two traffic lights. Turn left onto Memorial Drive.

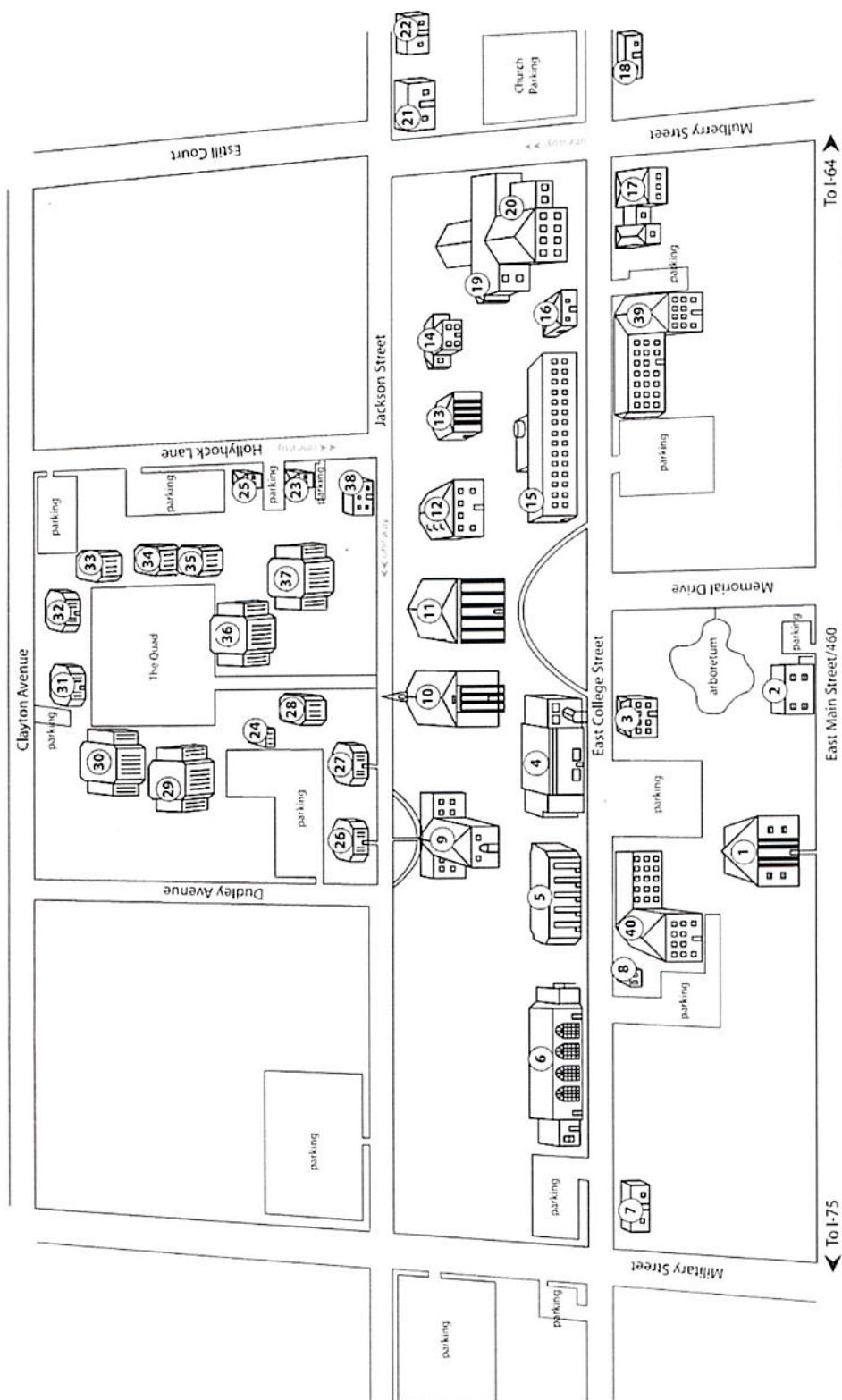
From the North: Via Interstate 75 – South to Exit 126. Turn right onto US 62. Proceed approximately ½ mile to third traffic light and turn right. Proceed approximately 1 mile on Main Street and turn left onto Memorial Drive.

From the West: Via Interstate 64 – East to Exit 69. Turn left onto US 62 for 4.2 miles. At intersection of US 460 (not the bypass), turn right, which turns into Main Street. Travel 1.3 miles (through a traffic light, a caution light, and a second traffic light) and turn right on Memorial Drive.

Via the Bluegrass Parkway – Go to the end of the parkway. Exit right onto Versailles Road (US 60) toward Lexington. Proceed 6.2 miles and take the second New Circle Road exit (New Circle North). Proceed 4 miles to Georgetown Road (US 25), Exit 8. Turn left and proceed 10.1 miles to the ninth Georgetown traffic light. (Note: The US 460/62 bypass crosses US 25 at the first Georgetown traffic light. Do not turn here; but proceed to the ninth stop light.) At this intersection of US 25 and US 460 and 62, turn right. Proceed through caution light and traffic light and turn right onto Memorial Drive.

From the East: Via Interstate 64 – West on I-64. As I-64 and I-75 split just north of Lexington, take I-75 North. Proceed to Exit 125. Turn left onto US 460 and 62. Proceed 1.3 miles through two traffic lights and turn left onto Memorial Drive.

Map available on page 11.



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| 1. President's Home | 21. McCandless House (<i>for Programs/Catal Stalder</i>) | 31. Pi Kappa Alpha House |
| 2. Patterson House (<i>Admissions</i>) | 22. Business & Economics Building | 32. Sigma Kappa House |
| 3. The Meetinghouse | 23. Student Wellness Center | 33. Lambda Chi Alpha House |
| 4. Cralle Student Center (<i>Student Life</i>) | 24. Maintenance | 34. Kappa Delta House |
| 5. Davis-Reid Alumni Gymnasium | 25. Sociology Building | 35. Kappa Alpha House |
| 6. Bush Center for Fitness | 26. Phi Kappa Tau House | 36. Pierce Hall |
| 7. Bishop College Center | 27. Phi Mu House | 37. Flowers Hall |
| 8. Theatre & Performance Studies | 28. PHA House | 38. Alpha Gamma Delta House |
| 9. Pawling Hall | 29. Allen Hall | 39. Knight Hall |
| 10. John L. Hill Chapel | 30. Collier Hall | 40. Anderson Hall |

Kentucky Archives Month Update

Planning for Kentucky's annual celebration of Archives Month is well underway. The Archives Month Coordinating Committee, under the direction of the Kentucky State Historical Records Advisory Board, met in January to begin preparations for this year's celebration which will be held October 2012. The theme for this year is *Sports* in honor of Kentucky's rich tradition through its participation in diverse sporting events and the Summer Olympics which is being held in London later this year.

The Archives Month Coordinating Committee would like to take this opportunity to thank the Kentucky Council on Archives for its continued support of Kentucky Archives Month and hope that this year's celebration will be our best yet!

The Kentucky Archives Month web address is <http://archivesmonth.ky.gov>. Please check the web site for events that will be held throughout the state in celebration of Kentucky Archives, or use the site to submit your own event. The site also has a Planning Guide to assist you in planning your Archives Month activities. We encourage all Kentucky archival and manuscript repositories to commemorate Archives Month in some way, with an open house, a workshop, a featured speaker, an exhibit, a tour, or any other type of event.

Submitted by
Valerie Edgeworth, Chair
Kentucky Archives Month Coordinating Committee

Membership

KCA Dues Notice (January – December 2012)

KCA dues are based on the calendar year and are \$10 per year. Please fill out this form as if it were a mailing label to you. If your membership is for an organization, please indicate on the name line the person who should receive the newsletter and correspondence. **PLEASE DO NOT USE PERSONAL INFORMATION YOU WOULD NOT WANT ON THE KCA WEBSITE!**

Name: _____

Address: _____

For directory (optional)

Phone: _____ Fax: _____

Email: _____

The Kentucky Council on Archives, a professional membership organization, does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability and provides, on request, reasonable accommodation including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs, and activities. Persons requiring special accommodation or auxiliary aids must notify a member of the KCA board thirty (30) days prior to a meeting so that the proper arrangements can be made.