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# The Kentucky Archivist

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Volume 32, Number 1

Newsletter of the Kentucky Council on Archives

Spring 2010

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## KCA Administrative Board Members 2009-2010

### Missy O'Brien, CRM

The Data Vault  
Chair/Chair-Elect  
(term 2007-2010)

### Jackie Couture

Eastern Kentucky  
University  
(term 2009-2011)

### Lois Hamil

Northern Kentucky  
University  
(term 2008-2010)

### Sharon McGee

Kentucky State University  
(term 2008-2010)

### Mark Myers

Kentucky Dept. for  
Libraries and Archives  
Ex Officio member  
Past Chair

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### Donna Baker

Morehead State University  
Treasurer  
(term 2007-2010)

### Jim Cundy

Kentucky Department for  
Libraries and Archives  
Newsletter Editor  
and  
Web Editor  
<http://kyarchivists.org>

## Spring Meeting, etc.

Dear Colleagues,

It is so nice to see the sun, again, after so many months of cold, snow and cloudy days. The Administrative Board of the KCA is looking forward to the spring for more than one reason. Besides enjoying the warmer weather, we are also looking forward to hosting a very special spring meeting in the Derby city of Louisville! The theme for the spring meeting is "Horses" and we have scheduled a number of interesting speakers who will share their knowledge and experience on this subject on Friday, May 7 at The Filson Historical Society, 1310 S. Third Street, Louisville, KY 40208 (502) 635-5083.

For those who are not aware, The Filson Historical Society was founded in 1884 as the Filson Club by ten Louisvillians with a common love of history. It was named in honor of John Filson, Kentucky's first historian whose book and map of Kentucky was published in 1784. From that small gathering of amateur historians 125 years ago, the institution evolved into Kentucky's privately supported historical society.

Barbara Teague, State Archivist and Records Administrator / Director of Public Records Division will open the meeting with some information about the State Historical Records Advisory Board (SHRAB). One of SHRAB's strategic goals is to work more closely with the KCA and they will now be featured at each of our upcoming meetings. Barbara will discuss historical records, in general, at this meeting.

The Filson's headquarters building, the Ferguson Mansion and museum, is one of the finest examples of Beaux Arts style architecture in Louisville. Completed in 1905 under the direction of the architectural firm of Dodd and Cobb, the mansion was the home of the Edwin Hite Ferguson family for almost twenty years. Sold to the Pearson family in the 1920's the mansion was a funeral home for almost half a century. After passing through two other owners, The Filson purchased the mansion and accompanying carriage house in 1984 and completed renovations in spring 1986. Today, thousands of people visit annually to conduct research, attend programs and tour the facility.

*[Continued on p. 5]*

# Agenda

## Spring Meeting Kentucky Council on Archives

Friday, May 7, 2010  
Filson Historical Society  
1310 S. Third Street  
Louisville, KY  
(502) 635-5083

- 9:30-10:00 Registration  
Continental Breakfast
- 10:00-10:15 Welcome / Introduction  
**Missy L. O'Brien, CRM**, Chair KCA 2009-2010
- 10:15-11:00 ***Partnering to Preserve Racing's Rich History: The Daily Racing Form Preservation Project***  
**Rebecca "Becky" Ryder**, Head Preservation Officer, University of Kentucky
- 11:00-11:15 Break
- 11:15-12:00 ***The Horse Industry in Kentucky Oral History Project***  
**Dr. Doug Boyd**, Director, UK Libraries Louie B. Nunn Center for Oral History
- 12:00-1:30 Lunch and business meeting
- 1:30-2:15 ***SHRAB Report/Discussion***
- 2:15-2:30 Break
- 2:30-3:15 ***KHS Special Collections related to Horses and Horse Industry***  
**Louise Jones**, Director, Special Collections, Kentucky Historical Society
- 3:15-3:30 Introduction of new officers
- 3:30--?? Optional tour of Ferguson Mansion  
(Filson Historical Society Headquarters)

**For meeting registration materials, please see page 3 of this newsletter.**

**For directions to the Historical Society, please see page 4 of this newsletter.**

**KCA Dues Notice  
(January – December 2010)**

KCA dues are based on the calendar year and are \$10 per year. Please fill out this form as if it were a mailing label to you. If your membership is for an organization, please indicate on the name line the person who should receive the newsletter and correspondence. **PLEASE DO NOT USE PERSONAL INFORMATION YOU WOULD NOT WANT ON THE KCA WEBSITE!**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

For directory (optional)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**KCA Meeting Registration  
Fall 2010**

Please register by **May 3, 2010**. Registration is \$20 for members *or* \$25 for non-members

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

**SEND DUES/REGISTRATION TO:**

**Donna Baker, Head, Special Collections and Archives  
Morehead State University, Camden-Carroll Library  
Morehead, KY 40351**

Make checks payable to: Kentucky Council on Archives

The Kentucky Council on Archives, a professional membership organization, does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability and provides, on request, reasonable accommodation including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs, and activities. Persons requiring special accommodation or auxiliary aids must notify a member of the KCA board thirty (30) days prior to a meeting so that the proper arrangements can be made.

# DIRECTIONS TO THE FILSON HISTORICAL SOCIETY

From I-64, take Exit 5A to I-65 South.  
On I-65 South, take Exit 135 and follow signs for St. Catherine Street West  
From St. Catherine St. West, turn left onto South Third Street  
The Filson is at 1310 South Third Street

OR GO ONLINE

AT

<http://www.filsonhistorical.org/contact-us/map.aspx>

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DO YOU NEED A PLACE TO STAY ON THURSDAY NIGHT?

If so, there are several options...

[http://www.google.com/search?sourceid=navclient&ie=UTF-8&rlz=1T4ADBR\\_enUS262US262&q=hotels+in+louisville%2c+ky](http://www.google.com/search?sourceid=navclient&ie=UTF-8&rlz=1T4ADBR_enUS262US262&q=hotels+in+louisville%2c+ky)

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KCA HAS A NEW TREASURER

Anything you would have sent to Mark Myers (i.e., dues or meeting registration) should now go to  
Donna Baker, Head, Special Collections and University  
Morehead State University  
Camden-Carroll Library  
Morehead, KY 40351

IF YOU HAVE NOT REGISTERED FOR THE KCA LISTSERV, SEE PAGE 12 OF  
THIS NEWSLETTER.

We welcome a group of knowledgeable speakers to our spring meeting who will share some unique and fascinating projects and information with us. Rebecca "Becky" Ryder, Head Preservation Officer at the University of Kentucky, will speak about a massive project to digitize the Daily Racing Form (the bible of horse racing) and provide online access to the Racing Form (which began in 1894). Due to the volume of material, small font size and the process involved in reproducing this material, Becky has quite a challenge on her hands in the coming months and years. Our second speaker, Doug Boyd, is director of the UK Libraries' Louie B. Nunn Center for Oral History which has one of the nation's largest collections of oral histories. Dr. Boyd will discuss the Horse Industry in Kentucky Oral History Project, which records the firsthand experiences and stories of people who work with horses in Kentucky. The goal of the collection is to preserve the history of racing and non-racing breeds in the state as well as the many occupations that support the equine industry. After lunch, we will hear an update and report from the State Historical Records Advisory Board (SHRAB) and our third and final speaker, Louise Jones of the Kentucky Historical Society, will speak about special collections of horse and horse-related materials held by the Kentucky Historical Society in Frankfort.

As always, our spring meeting allows the membership a chance to vote new leadership to the Administrative Board. This year, the slate of candidates includes Jackie Couture, Eastern Kentucky University, as Chair; Valerie Edgeworth, Kentucky Department for Libraries and Archives, Vice Chair/Chair Elect; Heather Fox, Appalshop, Board Member; Louise Jones, Kentucky Historical Society, Board Member; and Suellen Lathrop, Western Kentucky University, Board Member. Donna

Baker and Jim Cundy will continue as Treasurer and Newsletter Editor respectively.

I would like to thank Mark Myers for his service to the KCA over the past several years (in various positions) as he completes his tenure as *ex officio* member, past chair. Both he and Jim Cundy (newsletter editor and webmaster) have generously donated many, many hours of their time to the maintenance and development of our organization and I am sure I speak for the entire group when I say "Thank you," from all of us!

Finally, I want to thank each of you for your continuing support of and commitment to the Kentucky Council on Archives. I want to express my sincere respect and admiration for the work of everyone who strives to collect, organize, protect and preserve history in any form. Many years ago, I purchased a framed quote that continues to hang on my kitchen wall. I think it speaks to those of us who spend our lives (and make our livings) collecting and preserving the past:

***Behold the Work of the Old...***

***Let your Heritage not be lost,***

***But bequeath it as a Memory,***

***Treasure and Blessing...***

***Gather the lost and the hidden***

***and preserve it for thy Children***

**Christian Metz, 1846**

Continued success to all,

Melessa L. O'Brien, CRM

NEWS

### KYVL's Kentuckiana Digital Library to Include Historic Kentucky Newspapers in Full Color

UK Libraries Special Collections and Digital Programs (UK) [www.uky.edu/Libraries](http://www.uky.edu/Libraries) and KYVL's Kentuckiana Digital Library (KDL) [kdl.kyvl.org](http://kdl.kyvl.org) have partnered with the Lexington Public Library (LPL) [www.lexpublib.org](http://www.lexpublib.org) to digitize LPL's holdings of the *Kentucky Gazette*. LPL houses over 8,500 pages of this, Kentucky's first newspaper - and the first west of the Alleghany Mountains - from its beginning in 1787 through 1840 (sadly, the first issue is extant). These superb chronicles of Kentucky's pioneer history and America's Western expansion were brought to UK Libraries' Preservation Reformatting Center where they were disbound then, extensive conservation treatments applied to the most imperiled pages. Using Digital Programs' state of the art imaging, the pages were scanned in high-resolution color then further processed to enable keyword searching capability. The pages were then rehoused in preservation quality storage and returned to LPL's Kentucky Room [www.lexpublib.org/page/kentucky-room](http://www.lexpublib.org/page/kentucky-room).

Though unpublished between 1848 and 1866, the *Kentucky Gazette* survived until 1910. To make the digital collection as complete as possible, a future digitization phase is planned to include post 1940 issues as well as those missing within the color content. This second phase of Gazette digitization will come from microfilm and will also be fully keyword searchable.

But wait, there's more!

UK and KDL again partnered with LPL as well as the Wisconsin Historical Society (WHS) [www.wisconsinhistory.org](http://www.wisconsinhistory.org) to digitize in color one of America's premier emancipation newspapers, Cassius Clay's *True American*

(1845-1846). The controversial newspaper ceased publication for three weeks when its Lexington printing office was burned and operations moved to Cincinnati, though its identity always remained in Lexington. All but three issues were digitized from UK, LPL, and WHS collections, making this the most complete assembly of the newspaper in existence. Like the *Kentucky Gazette*, the *True American* will be fully keyword searchable.

Other important Kentucky newspapers have also been digitized in living color, among them the first issue of *That Same Old Coon*; Henry Clay's Whig Party newspaper out of New York in 1848; Lexington's *The Drummer* (1886-1889); Frankfort's *Guardian of Freedom* (1803); and Henderson's Civil War era *Weekly Reporter* (1863-1864). In total, 31 newspapers make up this full color collection all of which will be available in KYVL's Kentuckiana Digital Library by July 1, 2010 [kdl.kyvl.org](http://kdl.kyvl.org). Plans to digitize other UK newspaper holdings in color are in the works, including, but not limited to, the Commonwealth's newspaper of record, Louisville's *Courier Journal*.

These color newspapers are bound for eventual inclusion in the National Digital Newspaper Program (NDNP) [chroniclingamerica.loc.gov](http://chroniclingamerica.loc.gov), of which the University of Kentucky Libraries is an original awardee (KY-NDNP) [www.uky.edu/Libraries/NDNP](http://www.uky.edu/Libraries/NDNP). For a variety of reasons, NDNP is not currently accepting color newspapers. Fortunately, KY-NDNP staff is working closely with NDNP partner Library of Congress to create a color specification for this rich content and those to come. Stay tuned!

*Submitted by Kopana Terry*

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### Shields Goes to KDLA

In December 2009, Beth Shields took a position as Electronic Records Analyst at the

Kentucky Department for Libraries and Archives. She will be providing guidance for Kentucky's state and local government agencies on the management of electronic records.

Beth came to KDLA from the Kentucky Historical Society, where she had been for five years. While there, she worked most recently as an Oral History Archivist. Beth has a Bachelor's in Secondary Education and a Master's in Library Science, both from UK.

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### **KDLA Saves Historical Electronic Maps**

Google Earth and GPS applications are popularizing interactive maps and Geographic Information Systems (GIS) applications, but few have considered the long-term research value of government geospatial data. In November, the Kentucky Department for Libraries and Archives completed a two year grant from the Library of Congress' National Digital Information Infrastructure and Preservation Program (NDIIPP) ([www.digitalpreservation.gov](http://www.digitalpreservation.gov)), to preserve information currently stored in the Kentucky Geography Network (KY GEONET) (<http://kygeonet.ky.gov/>), as well as other maps and data stored in state and local agency repositories. During the two year grant period KDLA worked with the Kentucky Department of Geographic Information (DGI), Kentucky State University and counterpart institutions in two other states to promote preservation of and access to geospatial content through a research project named GeoMAPP (<http://www.geomapp.net/>).

Under the leadership of the North Carolina Center for Geographic Information and Analysis, partners from the archives, library, and geospatial communities in Kentucky, Utah, and North Carolina have explored ways to inventory and identify "at-

risk" content and developed best practices to preserve that data. KDLA used its portion of the grant to create a technical infrastructure for accessioning data with historical value. During the project, staff revised records retention schedules for both state and local agencies. Additionally the archives accessioned two years of quarterly data snapshots of the state system, numerous static maps, several project files, as well as completing memorandums of agreement with two local consortiums to protect their GIS records.

KDLA is finishing the interim report for the first grant period and is participating in an extension of this project throughout 2010. During this period, additional partners will be brought into the project and improving access through various web tools will be a key objective.

*Submitted by Glen McAninch*

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## **EDUCATIONAL AND PROFESSIONAL OPPORTUNITIES**

*SAA EDUCATION CALENDAR*

<http://www.archivists.org/>

### **Online On-Demand Programs**

- Electronic Records: Preservation of PDF
- Archival Content Management Systems
- Green IS Great: Plan & Develop an Environmentally Friendly Building
- A Beginners Guide to Metadata!
- Thinking Digital: A Practical Session to Help You Get Started
- Privacy and Health Information

- Introduction to Web 2.0 in Archives...or  
What You Need to Know in a Nutshell

American Numismatic Society  
New York, NY

May 3, 2010

**[NEW!]** Fundamentals of Acquisition and  
Appraisal #0146  
Chicago History Museum  
Chicago, IL

May 4, 2010

Describing Archives: A Content Standard  
(DACS) #0149  
Tampa Bay History Center  
Tampa, FL

May 7, 2010

Archivists' Guide to Balancing Legal Issues in  
Photo Collects. #0141  
UCR/California Museum of Photography  
Riverside, CA

May 17, 2010

Implementing "More Product, Less Process"  
#0157  
Columbia Theological Seminary  
Decatur, GA

May 20, 2010 -

May 21, 2010

**[NEW!]** Rare Books for Archivists #0145  
Brigham Young University  
Provo, UT

Jun 7, 2010

Advanced Appraisal for Archivists #0158  
University of Kentucky  
Lexington, KY

Jun 10, 2010 -

Jun 11, 2010

Style Sheets for EAD: Delivering Your Finding  
Aids on the Web #0137  
University of Northern Colorado  
Greeley, CO

## **Face-to-Face or Scheduled Online Programs**

April 12, 2010 -

April 13, 2010

MARC According to DACS #0150

Contracted Program

Washington, DC

April 16, 2010

Implementing "More Product, Less Process"  
#0154

Contracted Program

Los Angeles, CA

April 19, 2010

Implementing "More Product, Less Process"  
#0155

Contracted Program

Berkeley, CA

April 21, 2010

Describing Archives: A Content Standard  
(DACS) #0142

MAC

Chicago, IL

April 28, 2010

Implementing "More Product, Less Process"  
#0147

Western Round-Up Super-Regional Meeting  
Seattle, WA

April 30, 2010

Oral History: From Planning to Preservation  
#0136

Newport News Public Library System

Newport News, VA

April 30, 2010

Introduction to Digital Libraries and Digital  
Archives #0151

Jun 11, 2010  
Advanced Appraisal for Archivists #0139  
UT Administration Building  
Austin, TX

Jun 18, 2010  
**[NEW!]** Archives Overview #0152  
Western Illinois University  
Macomb, IL

Jun 22, 2010  
**[NEW!]** Disaster Planning for Electronic  
Records  
Web Seminar

Jun 25, 2010  
Describing Archives: A Content Standard  
(DACS) #0156  
UCLA  
Los Angeles, CA

Jul 8, 2010 -  
Jul 9, 2010  
Style Sheets for EAD: Delivering Your Finding  
Aids on the Web #1106  
Salve Regina University  
Newport, RI

Jul 22, 2010 -  
Jul 23, 2010  
Encoded Archival Description #1104  
Temple University  
Philadelphia, PA

Aug 19, 2010 -  
Aug 20, 2010  
Implement DACS in Integrated CMS: Using  
Archon #1103  
University of Miami  
Coral Gables, FL

Sep 2, 2010 -  
Sep 3, 2010

Copyright: The Archivist and the Law #1102  
The Campbell Center for Historic Preservation  
Studies  
Mount Carroll, IL

Oct 8, 2010  
**[NEW!]** Archives Overview #1105  
Springfield, IL

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### *LYRASIS OPPORTUNITIES*

LYRASIS, formed from the merger of PALINET and SOLINET offers training that is often relevant to the work of archivists, such as that on micrographics or disaster planning. You can see what LYRASIS has to offer by taking a look at their catalog, found at <http://www.lyrasis.org/Classes-and-Events.aspx>.

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### *ARMA CHAPTER HOLDS MONTHLY MEETINGS*

The Frankfort-Bluegrass Chapter of ARMA International meets on a monthly basis. Each meeting features a speaker addressing some topic related to records management or archives. Contact President Nancy Maglothin, at [nmaglothin@kemi.com](mailto:nmaglothin@kemi.com), for more information. *[Please see pages 10-11 for information on the Frankfort-Bluegrass Chapter's Spring Seminar.]*

The Frankfort-Bluegrass Chapter is not the only ARMA Chapter in Kentucky. There is also a Louisville chapter. Mary Arnold of Wyatt, Tarrant and Combs, is that chapter's President.

ARMA International is the premier professional organization for records managers. This year's annual meeting will be held in San Francisco on November 7-10. For more information, visit <http://www.arma.org/>.

## 2010 ARMA Frankfort-Bluegrass Spring Seminar

The Perfect Storm: Messaging and the Records Manager along with  
Social Networking, Twittering and Blogging

When: Friday, April 16, 2010

Where: The Media Room at Bluegrass Airport, Lexington, KY

Featured Speaker: Patrick Cunningham, CRM, FAI

Director, Information Management, Collection and Preservation, Motorola, Inc.

Topic 1 – The Perfect Storm: Messaging and the Records Manager

Topic 2 – Social Networking, Twittering and Blogging

### **Come and Learn about:**

This seminar will present considerations for Legal Staff, IT and Records and Information Managers who need to develop strategies for managing today's electronic communications, e-mail and instant messaging, voice messaging, messaging associated with mobile devices and social networking.

### **Schedule:**

7:45 – 8:15	Registration
8:15 – 8:30	Welcome, logistics and introductions
8:30 – 10:00	The Perfect Storm: Messaging and the Records Manager
10:00 – 10:20	Break
10:20 – 11:45	Social Networking, Twittering, and Blogging
11:45 – 12:15	Lunch
12:15 – 5:00	Keeneland Race Course & Networking

### **8:30-10:00**

#### **The Perfect Storm: Messaging and the Records Manager**

This presentation will present considerations for records and information managers who need to develop strategies for managing email and instant messages. This presentation will outline an approach for managing email as well as discuss considerations for managing instant messages. The presentation will also touch upon voice messaging and messaging associated with mobile devices.

### **10:20-11:45**

#### **Social Networking, Twittering, and Blogging**

Today's world is both real and virtual, with employees and organizations reaching out to customers and constituents in new and cutting edge ways with social networking tools and new forms of electronic communication. This session will present an overview of many of the social networking websites, as well as online tools being used for customer and constituent communications. The session will outline risks and issues as well as present strategies for managing these tools both as records and as risks.

### **12:15**

#### **Keeneland Race Course and Networking** (Post time 1:10; Last race 5:00)

Included with registration is your Admission and Grandstand Seating for the Spring Keeneland Race Meet. After a morning of learning you are invited to drive across the street to our historic Keeneland for an afternoon of Networking and Horse Racing. Included with registration is a \$10 food/beverage voucher and program.

## Registration Fee



ARMA Member \$65



Non-Member \$90



**Telephone** (register and arrange to forward payment)

Call Jim Cundy at: (502) 564-8300 x-237



**E-mail** (register and arrange to forward payment)

Send E-Mail to Jim Cundy at: [jim.cundy@ky.gov](mailto:jim.cundy@ky.gov)



Check here if you would not like ARMA-Frankfort-Bluegrass to share your contact information with other attendees and vendors.

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*Name: Last, First*

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*Company or Organization*

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*Title*

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*Area Code / Phone Number*

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*Mailing Address*

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*E-Mail Address*

# Historic Information Management At Southeast Community College

Southeast Community College announces the introduction of The Historic Information Management Program. The program consists of separate certificate programs in each of three concentrations: **Archival Management**, **Museum Management**, and **Records Management**. The HIM program is developed to meet the needs of busy adults desiring to further their education while working from home or office.

All classes in the Historic Information Management Certificate Program are available on-line and designed to deliver a fundamental technical grounding in each profession. They are not intended to be a short cut or substitute for undergraduate or graduate professional education in any of these areas. Rather, the courses are designed to specifically aid those individuals who are:

1. Currently employed in one or more areas of Historical Information Management and may not have the resources to pursue undergraduate or graduate training, but still desire to grow in their profession and improve their job skills...
2. Anticipating a professional career in an area of Historic Information Management. These individual can learn about their chosen profession and gain the job skills to work part-time in that field while completing their undergraduate or graduate education...
3. Anticipating a career change or simply want to know more about the professions of archives management, museum management, or records management...

For further information regarding the Historic Information Program please visit <http://www.secc.kctcs.edu/AppalachianCenter/archives/HIM/index.htm> or contact:

Larry LaFollette, Archivist  
Southeast Community College  
(606) 589-3131  
[larry.lafollette@kctcs.edu](mailto:larry.lafollette@kctcs.edu)

Do you have something you want to share with  
the KCA membership?

Come register for the  
**KCA listserv**

Go to  
<http://listserv.ky.gov/read/>

Click  
show more

Under the Name column, find  
kdla-kca

If you have not signed up click  
subscribe

## The Kentucky Archives Month Report

Planning for Kentucky's annual celebration of Archives Month is well underway. The Archives Month Coordinating Committee, under the direction of the Kentucky State Historical Records Advisory Board, met in March to begin preparations for this year's celebration which will be held October 2010. The theme for this year is *Horses* in honor Kentucky's rich equestrian heritage. Kentucky Archives Month also coincides with the 2010 Alltech FEI World Equestrian Games which will be held in Kentucky later this year.

The Archives Month Coordinating Committee would like to take this opportunity to thank KCA for its continued support of Kentucky Archives Month and hope that this year's celebration will be our best yet!

The Kentucky Archives Month web address is <http://archivesmonth.ky.gov>. Please check the web site for events that will be held throughout the state in celebration of Kentucky Archives, or use the site to submit your own event. The site also has a Planning Guide to assist you in planning your Archives Month activities. We encourage all Kentucky archival and manuscript repositories to commemorate Archives Month in some way, with an open house, a workshop, a featured speaker, an exhibit, a tour, or any other type of event.

*Submitted by  
Valerie Edgeworth, Chair  
Kentucky Archives Month Coordinating Committee*

