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# The Kentucky Archivist

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Volume 31, Number 2

Newsletter of the Kentucky Council on Archives

Fall 2009

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## KCA Administrative Board Members 2009-2010

**Missy O'Brien, CRM**  
The Data Vault  
Chair/Chair-Elect  
(term 2007-2010)

**Jackie Couture**  
Eastern Kentucky  
University  
(term 2009-2011)

**Diane Bundy**  
Kentucky Historical Society  
(term 2009-2011)

**Lois Hamil**  
Northern Kentucky  
University  
(term 2008-2010)

**Sharon McGee**  
Kentucky State University  
(term 2008-2010)

**Mark Myers**  
Kentucky Dept. for  
Libraries and Archives  
Ex Officio member  
Past Chair

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**Donna Baker**  
Morehead State University  
Treasurer  
(term 2007-2010)

**Jim Cundy**  
Kentucky Department for  
Libraries and Archives  
Newsletter Editor  
and  
Web Editor  
<http://kyarchivists.org>

## Fall Meeting, etc.

### From the Chair

Dear Colleagues,  
**October, 2009 is Archives  
Month in Kentucky!**

Kentucky Archives Month is a yearly celebration of the importance of archives and historical records and of the work of institutions which preserve these valuable resources. Everyone (including archives, archivists, records managers and others who work with and care for these historic items) is encouraged to participate in the event/s.

We have planned the KCA fall meeting to coincide with Kentucky Archives Month, so, mark you calendars, now, and plan to attend our KCA fall meeting on October 9 at the Kentucky Historical Society (KHS) in Frankfort, KY!

Our meeting will focus on Kentucky's military history as well as military records and archival material from local battles and battlefields. Our speakers will share their knowledge of these topics; from the War of 1812 to World War II. In addition, attendees will have the opportunity to take an optional tour of the Kentucky Military

History Museum (Arsenal) at the conclusion of the meeting.

Barbara Teague, State Archivist and Records Administrator / Director of Public Records Division will open the meeting with some information about the State Historical Records Advisory Board (SHRAB). One of SHRAB's strategic goals is to work more closely with the KCA and they will now be featured at each of our upcoming meetings. Barbara will discuss historical records, in general, at this meeting.

Mr. Brandon Slone, current Military Historian for the Kentucky Department of Military Affairs, will speak about the War of 1812 in our state. Mr. Stuart Sanders (KHS) is former executive director of the Perryville Civil War Battle site. He will speak to our group about the aftermath of the Perryville battle, archival materials at the battlefield and where other Kentucky Civil War archival materials can be located. From the Kentucky Department of Libraries and Archives (KDLA), we will welcome Mr. Walter Bowman who will speak to our group about World War I records stored at the KDLA in Frankfort.

*[Continued on p. 5]*

# Agenda

Fall Meeting of the Kentucky Council on Archives  
Friday, October 9, 2009  
Kentucky Historical Society  
Frankfort, KY

- 9:30-10:00 Registration
- 10:00-10:15 Welcome and introduction, Missy L. O'Brien, CRM, Chair KCA 2009-2010
- 10:15-11:00 **Barbara Teague**, Kentucky State Archivist and Records Administrator / Director, Public Records Division; discussion re: *State Historical Records Advisory Board (SHRAB)*
- 11:00-11:15 Break
- 11:15-12:00 **Brandon K. Slone**, Military Historian, MRRB, KyDMA;  
*War of 1812 (Kentucky History & Records)*
- 12:00-1:30 Lunch and business meeting
- 1:30-2:15 **Stuart Sanders**, Community Services Administrator for the Lincoln Bicentennial, former Executive Director of the Perryville Battlefield Preservation Association;  
*Discussion of the Aftermath of the Perryville Battle, Archival Materials at the Battlefield and Where to Find other Kentucky Civil War Related Archival Materials*
- 2:15-3:00 **Walter Bowman**, KDLA Archives Research Room Supervisor (Acting), Public Records;  
*the First World War and the Mexican Border Campaign—Resources Available for Genealogical and Historical Research*
- 3:00--?? If renovations allow, optional tour of Kentucky Arsenal (Home of the Kentucky Military Museum) with **Bill Bright**, curator

**For meeting registration materials, please see page 3 of this newsletter.**

**For directions to the Historical Society, please see page 4 of this newsletter.**

**KCA Dues Notice  
(January – December 2009)**

KCA dues are based on the calendar year and are \$10 per year. Please fill out this form as if it were a mailing label to you. If your membership is for an organization, please indicate on the name line the person who should receive the newsletter and correspondence. **PLEASE DO NOT USE PERSONAL INFORMATION YOU WOULD NOT WANT ON THE KCA WEBSITE!**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For directory (optional)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**KCA Meeting Registration  
Fall 2009**

Please register by **October 2, 2009**. Registration is \$20 for members *or* \$25 for non-members

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

**SEND DUES/REGISTRATION TO:  
Donna Baker, Head, Special Collections and Archives  
Morehead State University, Camden-Carroll Library  
Morehead, KY 40351**

**Make checks payable to: Kentucky Council on Archives**

The Kentucky Council on Archives, a professional membership organization, does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability and provides, on request, reasonable accommodation including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs, and activities. Persons requiring special accommodation or auxiliary aids must notify a member of the KCA board thirty (30) days prior to a meeting so that the proper arrangements can be made.

## DIRECTIONS TO THE KENTUCKY HISTORICAL SOCIETY

**From the west** on I-64, take Frankfort exit #53B onto U.S. Hwy. 127 (north from Lawrenceburg). Stay on U.S. 127, crossing U.S. Hwy. 60, and descending to the Kentucky River. After crossing the bridge, U.S. 127 becomes Clinton St. Follow Clinton St. (one way) through the traffic light at the bridge, under the Capital Plaza, to the next light at Ann St. Turn right onto Ann St. (one way). Drive one block, just past the Kentucky History Center, to Broadway. Immediately after crossing Broadway and the railroad tracks, turn left into the parking lot.

**From the east** (Lexington) on I-64, take Frankfort exit #58 at U.S. Hwy. 60. Turn right onto U.S. 60 (east from Versailles). At the junction of U.S. 60 and U.S. 421, turn left onto state route 676 (East-West Connector). Follow this curving road to the second traffic light. Turn right onto state route 1659 (Martin Luther King Jr. Blvd.). Turn left onto E. Main St. at the first traffic light. Descend the hill, through two traffic lights, passing the Frankfort Cemetery on your left. Before reaching the bottom of the hill, the rear of the Old State Arsenal, home of the Kentucky Historical Society's Military History Museum will be visible on your left. Parking is in the rear. Proceed just past the Military History Museum to the traffic light (use right-most lane) opposite the Capitol Ave. Bridge. Drive through the light, and then turn right onto High St. (one way). Move to the left lane as soon as possible. Turn left at the railroad tracks onto Broadway (there is no traffic light here). Drive past the Kentucky History Center and turn left at the traffic light at Ann Street. Immediately after crossing Broadway and the railroad tracks, turn left into the parking lot.

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### DO YOU NEED A PLACE TO STAY ON THURSDAY NIGHT?

If so, there are several options...

[http://maps.google.com/maps?hl=en&um=1&ie=UTF-8&q=frankfort,+ky+hotels&fb=1&view=text&sa=X&oi=local\\_group&resnum=1&ct=more-results&cd=1](http://maps.google.com/maps?hl=en&um=1&ie=UTF-8&q=frankfort,+ky+hotels&fb=1&view=text&sa=X&oi=local_group&resnum=1&ct=more-results&cd=1)

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### KCA HAS A NEW TREASURER

Anything you would have sent to Mark Myers (i.e., dues or meeting registration) should now go to Donna Baker, Head, Special Collections and University  
Morehead State University  
Camden-Carroll Library  
Morehead, KY 40351

IF YOU HAVE NOT REGISTERED FOR THE KCA LISTSERV, SEE PAGE 12 OF THIS NEWSLETTER.

The Kentucky State Arsenal, home of the Kentucky Military Museum, is currently closed to the public for renovations. IF the renovations have progressed to a point where the facility can be toured by October 9<sup>th</sup>, a post-meeting opportunity to tour the Arsenal will be available to all attendees and Mr. Bill Bright, the curator of the museum, will be available for questions and discussion. Keep your fingers crossed!

For additional schedule and/or speaker information, please see the meeting agenda located elsewhere in this newsletter.

Also during Kentucky Archives Month, the SAA will conduct a workshop at the Kentucky Department for Libraries and Archives on Friday, October 23. The all-day workshop, entitled *Implementing "More Product, Less Process,"* is sponsored by the KDLA and the Kentucky State Historical Records Advisory Board. A fee and pre-registration is required. Scholarships and continuing education credits are available. For additional information, visit the Kentucky Archives Month website.

The 2009 Public Archives Symposium will be held on Thursday, October 29 at the Shaker Village of Pleasant Hill. The day includes an annual business meeting of the Friends of Kentucky Public Archives, Inc., luncheon and symposium.

For more information on other Kentucky Archives Month events and planned activities, visit the archives month website at: <http://archivesmonth.ky.gov> . And for those who are history buffs and/or military enthusiasts, The Kentucky Historical Society has an interesting online exhibition entitled *Kentucky Military Treasures* which can be accessed at: <http://history.ky.gov/military/> .

On another note, our KCA Board has some new members this year. I would like to welcome Jackie Couture (EKU University Records Officer/Digital Archives Specialist) as

Vice Chair/Chair Elect and Diane Bundy (KHS Archivist) as our newest Board members. We look forward to working with these two talented and energetic ladies in the coming months!

In addition, I would like to thank Mark Myers (KDLA) for his leadership and efforts this past year as he served a term as our 2008-2009 Chair. His advice and support has already proved invaluable to me as I step into my new role as Chair for 2009-2010.

Our treasurer, Donna Baker, does a wonderful job balancing the books, keeping our group's finances in order and making sure we have chocolate on the menu for our meetings. Sharon McGee and Lois Hamill are always willing to offer ideas, suggestions, advice and support. Their efforts on behalf of the group are also much appreciated.

Last, but certainly not least, I would like to thank Jim Cundy for his commitment to our organization, his willingness to do whatever is asked of him and his limitless calendar. Jim is one of those rare individuals who signed on for a short term assignment and has "stuck with it" as it has evolved into a (more or less) permanent assignment. He is both our newsletter editor and webmaster.

The KCA Board and I are looking forward to an exciting and truly educational year! We hope you will join us in Frankfort in October as we celebrate Kentucky Archives Month along with our state's military history and archives at our fall meeting.

See you on October 9<sup>th</sup>!

Missy L. O'Brien, CRM  
KCA Chair, 2009-2010

NEWS

**Kentucky State Archivist elected  
Vice President  
of  
Council of State Archivists**

The Council of State Archivists (CoSA) elected Barbara Teague, Kentucky State Archivist and Records Administrator and Public Records Division Director at the Kentucky Department for Libraries and Archives (KDLA), as Vice-President/President-elect at the recent CoSA annual meeting in Austin, Texas. CoSA is the national organization of state archivists in each state and territorial government.

The Council of State Archivists works to ensure that our nation's historical records are valued, preserved, and widely used. CoSA works collectively to encourage cooperation among the states and State Historical Records Advisory Boards, to define and communicate archival and recordkeeping issues and concerns, and to work with the National Archives and Records Administration, the National Historical Publications and Records Commission, and other organizations to ensure that the nation's documentary heritage is preserved and accessible. Some of CoSA's current projects include managing a Federal Emergency Management Administration (FEMA) grant, Intergovernmental Preparedness for Essential Records, to develop records-related emergency preparedness training for state and local government officials, and on passage of the Preserving the American Historical Record bill, H.R. 2256, to support the preservation and use of historical records.

Teague is a graduate of Harlan High School in Harlan, Kentucky, the University of Kentucky, and the University of Virginia. She has worked as an archivist at KDLA since 1983, and was appointed Kentucky State Archivist

and Records Administrator in February, 2008. She served CoSA on several committees and project teams, before her election to the CoSA Board of Directors in 2008. For further information, please visit the KDLA website, [www.kdla.ky.gov](http://www.kdla.ky.gov), or the CoSA website, [www.statearchivists.org](http://www.statearchivists.org).

*Submitted by Valerie Edgeworth*

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**Filson Launches New Website**

The Filson recently redesigned its website. The new site offers expanded and updated information about The Filson's collections, exhibits, programs, and more. For improved access to collections, the site includes catalogs and research tools such as a sheet music index, virtual card catalog, and *Lincoln's Kentucky*, the Lincoln bicentennial digital exhibit. A virtual tour of the society's facility, the Ferguson Mansion, and selected collection images invite visitors to explore The Filson both on-site and on line. An entirely new feature, the Filson blog, highlights collections and staff interests and provides a forum for members and visitors to interact with each other and the staff. And last but not least, The Filson is on Facebook. We hope to engage historical interest in both a virtual and regional community. Please visit us online at [www.filsonhistorical.org](http://www.filsonhistorical.org).

*Submitted by Sarah-Jane Poindexter*

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**WKU Launches Online Research Tool**

Dean of WKU Libraries Michael Binder announces the launch of KL&M Search, <http://wku.pastperfect->

[online.com/35749cgi/mweb.exe?request=ks](http://online.com/35749cgi/mweb.exe?request=ks), a new online database that offers 24-7 access to thousands of photographs, documents, postcards, rare books, sheet music, antiques and other materials from the collection of the Kentucky Library & Museum at Western Kentucky University.

Historians, genealogists, academics, students of all ages, hobbyists, and the general public can use KL&M Search to locate materials related to their professional interests or personal passions. The database currently contains images of thousands of items in the collection and the staff adds more daily. Users can request more information or even order images online.

For more information, contact Department Head Timothy Mullin at 270-745-6261.

*Submitted by Suellyn Lathrop*

### **U of L Wants Flood Photos**

The University of Louisville Libraries are asking both the U of L community and Louisville residents to submit digital photos and videos of the recent flood for use in an archived community collection. The collection will document the flood, one of the worst in the city's history, through those who lived it.

In addition to creating the collection, some of the images will be shared on an August 2009 Flood website hosted by the Libraries Digital Collection.

Contributors can e-mail digital files to [digital@louisville.edu](mailto:digital@louisville.edu), or send them to University Archives and Records Center, University of Louisville, Louisville, Ky 40292, Attention: Rachel Howard. Contributors are required to sign forms giving the libraries permission to preserve and post their images. The form is available at <http://louisville.edu/library/giving/DeedOfGift.pdf>. They also should complete a second form,

located at <http://louisville.edu/library/giving/PhotoInfo.doc>, which provides information about where and when the images were taken.

As a member of the MetaArchive Cooperative, the libraries will have the digital files replicated and stored at six different geographic locations so they are not lost due to natural disasters or other problems. The MetaArchive Cooperative has previously preserved documentation of disasters in New Orleans and at Virginia Tech.

The University Libraries' Digital Collections, launched in 2007, now offers over 17,000 items in seventeen digital collections. The August 2009 Flood collection will be Digital Collections' first community collaboration.

*Submitted by Rachel Howard*

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### **EDUCATIONAL AND PROFESSIONAL OPPORTUNITIES**

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*SAA EDUCATION CALENDAR*

<http://www.archivists.org/>

#### **Online On-Demand Programs**

- Electronic Records: Preservation of PDF
- Archival Content Management Systems Web Seminar
- Green IS Great: Plan & Develop an Environmentally Friendly Building
- A Beginners Guide to Metadata!
- Thinking Digital: A Practical Session to Help You Get Started
- Privacy and Health Information

## Face-to-Face or Scheduled Online Programs

Oct 1, 2009 -Oct 2, 2009

Understanding Archives: Intro to Archival Principles & Practices #0118  
The Campbell Center for Historic Preservation Studies  
Mount Carroll, IL

Oct 13, 2009

Implementing "More Product, Less Process" #0126  
American Numismatic Society  
New York, NY

Oct 13, 2009

**[NEW!]** Introduction to Web 2.0 in Archives...or What You Need to Know in a Nutshell  
Web Seminar

Oct 23, 2009

Implementing "More Product, Less Process" #0125  
Frankfort, KY

Nov 2, 2009 -Nov 3, 2009

**[NEW!]** Records Management for Archivists #0124  
Princeton University  
Princeton, NJ

Nov 5, 2009 -Nov 6, 2009

Understanding Photos: Intro to Archival Principles & Practices #0120  
Tulane University  
New Orleans, LA

Nov 5, 2009 -Nov 6, 2009

Copyright: The Archivist and the Law #0129  
Fort Worth, TX

Nov 6, 2009

Advanced Appraisal for Archivists #0116  
Boston, MA

Nov 6, 2009

Association Archives...Managing Your Institutional Memory #0121  
Spring Arbor University  
Spring Arbor, MI

Nov 6, 2009

**[NEW!]** Achieving Email Account Preservation with XML #0127  
Denver, CO

Nov 6, 2009

Describing Archives: A Content Standard (DACS) #0130  
National Park Service, Western Archeological and Conservation Center  
Tucson, AZ

Nov 13, 2009

Grant Proposal Writing #0135  
Purdue University  
West Lafayette, IN

Nov 16, 2009

Grant Proposal Writing #0119  
Texas A&M University  
College Station, TX

Nov 17, 2009

**[NEW!]** Becoming an Archives Consultant...Practical Information & Tips  
Web Seminar

Nov 20, 2009

**[REVISED!]** Archivists' Guide to Balancing Legal Issues in Photo Collects. #0117  
Fort Worth Library Archives  
Fort Worth, TX



Dec 11, 2009

**[NEW!]** Achieving Email Account  
Preservation with XML #0128  
Philadelphia, PA

Feb 4, 2010 - Feb 5, 2010

**[NEW!]** Records Management for Archivists  
#0131  
Southern Baptist Historical Library & Archives  
Nashville, TN

Feb 25, 2010 -Feb 26, 2010

Encoded Archival Description #0122  
Tulane University  
New Orleans, LA

Mar 15, 2010

**[NEW!]** Fundamentals of Acquisition and  
Appraisal #0123  
Princeton, NJ

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### *LYRASIS OPPORTUNITIES*

LYRASIS, formed from the merger of PALINET and SOLINET offers training that is often relevant to the work of archivists, such as that on micrographics or disaster planning. You can see what LYRASIS has to offer by taking a look at their catalog, found at <http://www.lyrasis.org/Classes-and-Events.aspx>.

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### *ARMA CHAPTER HOLDS MONTHLY MEETINGS*

The Frankfort-Bluegrass Chapter of ARMA International meets on a monthly basis. Each meeting features a speaker addressing some topic related to records management or archives. Contact President Nancy Maglothin, at [nmaglothin@kemi.com](mailto:nmaglothin@kemi.com), for more information.

The Frankfort-Bluegrass Chapter is not the only ARMA Chapter in Kentucky. There is also a Louisville chapter. Mary Arnold of Wyatt, Tarrant and Combs, is that chapter's President.

ARMA International is the premier professional organization for records managers. This year's annual meeting will be held in Orlando on October 15-18. For more information, visit <http://www.arma.org/>.

# Historic Information Management At Southeast Community College

Southeast Community College announces the introduction of The Historic Information Management Program. The program consists of separate certificate programs in each of three concentrations: Archival Management, Museum Management, and Records Management. The HIM program is developed to meet the needs of busy adults desiring to further their education while working from home or office.

All classes in the Historic Information Management Certificate Program are available on-line and designed to deliver a fundamental technical grounding in each profession. They are not intended to be a short cut or substitute for undergraduate or graduate professional education in any of these areas. Rather, the courses are designed to specifically aid those individuals who are:

1. Currently employed in one or more areas of Historical Information Management and may not have the resources to pursue undergraduate or graduate training, but still desire to grow in their profession and improve their job skills...
2. Anticipating a professional career in an area of Historic Information Management. These individual can learn about their chosen profession and gain the job skills to work part-time in that field while completing their undergraduate or graduate education...
3. Anticipating a career change or simply want to know more about the professions of archives management, museum management, or records management...

For further information regarding the Historic Information Program please visit <http://www.secc.kctcs.edu/AppalachianCenter/archives/HIM/index.htm> or contact:

Larry LaFollette, Archivist  
Southeast Community College  
(606) 589-3131  
[larry.lafollette@kctcs.edu](mailto:larry.lafollette@kctcs.edu)

Do you have something you want to share with  
the KCA membership?

Come register for the  
**KCA listserv**

Go to  
<http://listserv.ky.gov/read/>

Click  
show more

Under the Name column, find  
kdla-kca

If you have not signed up click  
subscribe

## The Kentucky Archives Month Report

Kentucky Archives Month is planned for October 2009, in conjunction with American Archives Month. This year the Commonwealth of Kentucky will commemorate the 200<sup>th</sup> anniversary of the birth of the sixteenth President of the United States, Abraham Lincoln. President Lincoln was born on February 12, 1809 in Hardin County (present day LaRue County), Kentucky.

The 2009 Kentucky Archives Month Poster is pictured below. Many thanks to the Kentucky Council on Archives for funding printing of the poster and assisting with distribution; the Kentucky Department for Libraries and Archives for the wonderful design of this year's poster; the Filson Historical Society for providing an image for the poster; and my fellow members of the Kentucky Archives Month Coordinating Committee, a committee of the SHRAB, for working throughout the year to make our annual Archives Month celebration successful.

The Kentucky Archives Month web address is <http://archivesmonth.ky.gov>. Please check the web site for events that will be held throughout the state in celebration of Kentucky Archives, or use the site to submit your own event. The site also has a Kentucky Archives Month Planning Guide to assist you in planning your Archives Month activities.

Be sure to join in the fun of Archives Month and plan an activity or event this year to celebrate Kentucky's rich archival heritage. If you have any questions, please let me know via e-mail at [valerie.edgeworth@ky.gov](mailto:valerie.edgeworth@ky.gov), or call me at 502.564.8300 x 246.

*Submitted by  
Valerie Edgeworth, Chair  
Kentucky Archives Month Coordinating Committee*

