

New Logo
To Go Here!

Voting info on
Page 3.

The Kentucky Archivist

Newsletter of the Kentucky Council on Archives

KCA Board

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Letter from the Chair

The Society of American Archivists President Kathleen Roe issued a bold challenge to the archival profession when she took office in August. Calling it "A Year of Living Dangerously for Archives," Roe challenged archivists to step up their game and out of their comfort zones. She called upon each of us to help raise awareness of the importance and value of archives.

The first call to action in A Year of Living Dangerously is to demonstrate the value of archives. The profession needs to effectively communicate its worth and the value of archives to stakeholders, decision makers and the general public. One of Kentucky archivists' first opportunities arrives with the celebration of Kentucky Archives Month in October. Supported by the Kentucky State Historical Records Advisory Board (SHRAB), Kentucky Archives Month is an occasion to host events or exhibits that draw attention to archival collections and demonstrate the results of their preservation and use. This month-long celebration is a chance to highlight narratives that illustrate outcomes of using archival records. For more information on Kentucky Archives Month, read Valerie Edgeworth's article on page 4 in this newsletter.

I urge KCA members to follow their national colleagues in living dangerously for archives throughout the year. The KCA board will also make a concerted effort to look for ways to increase advocacy efforts while meeting the professional needs of the KCA membership.

While it isn't eloquent, I can't think of a better way to describe KCA right now than *rockin'*! Under the guidance of chair Sandy Baird, the Content Management Systems Users Interest Group was rejuvenated over the summer and is already in the midst of planning and administering a CMS user survey to identify which systems are employed throughout the state. In August, I presented a KCA status report at a SHRAB meeting to promote KCA projects and learn more about SHRAB. The newly-formed Fund Award Committee will begin taking applications for KCA's annual award to support external projects in early 2015. The board is investigating the possibility of using a formal listserv to communicate with members and also continues to work on obtaining 501(c)(3) status. Newsletter editor and board member Jaime Marie Burton has been working on standardizing the KCA brand through the creation of a formal logo, which the membership will vote on (see page 3). And, of course, KCA fall event planning is well underway!

This year's fall event, *Getting our Hands Dirty: DIY Solutions for Archival Challenges*, promises to be engaging and fun. Learn professional tricks for measuring and cutting mat boards, audiocassette repair, humidification, .xml finding aid edit automation and much more. The half-day workshop features expert demonstrations of low-cost, easy-to-implement archival techniques and tools. A portion of each session will be devoted to hands-on practice. The event is set for Friday, November 7 from 12:30-4:30p.m. in the Special Collections Research Center in Margaret I. King Library at the University of Kentucky. Register for the event at www.kyarchivists.com/meetings/fall-meeting-2014/ or by mail using the form provided on page 12. I hope many of you can join us for this practical and interactive workshop!

Anne Ryckbost
KCA Chair, 2013-2015



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A Note from Your Treasurer

Heather Stone
KCA Treasurer, 2014-2017

Fall greetings, fellow KCA members! I would like to thank you for electing me treasurer. I look forward to serving you for the next three years. We have had a great membership turnout this year with 75 members as of this fall; that number includes several new members, whom we happily welcome to KCA.

I would like to report that we had 49 members attend the Spring Meeting held at Keeneland. Thank you to all who attended and presented for making it an informative event. Regarding our 2014 finances, our income for the year (dues and interest) is \$1,504.96; non-meeting expenses paid include: \$149.86 for webhosting and domain name registration fees, and \$400 awarded to MAC at the spring meeting.

We continue to research and make progress on the tax-exempt status project. Our bank balance as of 8/29/2014 is \$5,402.24. Please feel free to contact me with any questions and we hope to see you at the Fall Meeting.



Content Management User Group

Sandra Baird
Member-at-Large, 2014-2016

Revived Content Management User Group Holds First Meeting

The CM User Group resurrected on September 11th with a meeting at the KDLA. There were nine members in attendance from six different institutions.

The group has decided to meet twice a year around the KCA meeting day. Typical meetings will consist of some discussion and a software demonstration. The next meeting will be from 10:30-11:30 on November 7th at the University of Kentucky, so it will coincide with the Fall workshop. Also keep your eyes open for a listserv to be starting soon.

As a result of our first meeting, the group has collaborated on a content and collections management survey which you will be asked to take shortly if you haven't already. The purpose of the survey is to gauge the level of knowledge and interest Kentucky Archivists have in different systems. The results will help determine what we cover in future meetings as well as hopefully gather a group of experienced users to serve as a resource pool.

If you have any questions, comments, or concerns, please contact Sandra Baird at Sandra_Baird@GeorgetownCollege.edu.



KCA Fund Award

We are still several months away, but that doesn't mean you shouldn't begin thinking and planning for the KCA Fund Award in the spring of 2015. KCA accepts applications for financial support of projects from other archival organizations and individuals that support initiatives such as advocacy, outreach, and professional development. A formal call for applications will be made this winter and they will be due in the early spring of 2015. In the meantime, more information can be found on our website at: <http://www.kyarchivists.com/kca-funding/>.

Sarah Patterson
Member-at-Large, 2014-2016



Vote for KCA's New Logo

KCA has a new look, and we need your input. A new logo and newsletter featuring an updated color scheme and font have been in development since July. These updates are designed to display more clearly on the web and keep pace with the expectations of easy viewing on mobile devices.

To submit your vote, please use this link: <http://bit.ly/1xxEQLU>

Jaime Marie Burton
Newsletter Editor, 2014-2017



Option #1: Gill MT font



Web Icon Size:



Option #2: Myriad Web Pro font



Web Icon Size:



What are your thoughts on the revised newsletter format?

Send us your feedback!

<http://bit.ly/1rqJRDl>

Regional News


Kentucky Archives Month Observed October 2014

Submitted by: Valerie Edgeworth, Librarian, Kentucky Guide Program, KY Dept. for Libraries and Archives

Kentucky archival and manuscript repositories throughout the state will observe October 2014 as Kentucky Archives Month, in conjunction with American Archives Month. The theme is Agriculture, in honor of Kentucky's notable agrarian heritage.

Nearly 300 archival and manuscript repositories in Kentucky preserve archival and manuscript records that provide a rich and varied picture of the history of Kentucky. Their collections include personal papers, photographs, bibles, diaries, and government records, such as marriage certificates and wills. Many institutions host special programs, open houses, exhibits, and speakers during the month, to highlight historical materials available for research. A list of these events is on the Kentucky Archives Month website <http://archivesmonth.ky.gov>.

The October 2014 theme is **Agriculture**, in honor of Kentucky's notable agrarian heritage.



A woman on a tractor, 1963, courtesy of the Vladimir Stares of Mount Saint Joseph Archives

Blue ribbon winner in 4-H Horse show, ca. 1946, Public Information Photo Collection, Public Records Division, Kentucky Department for Libraries and Archives


Boys harvesting beans, Outfield & Shank Collection, University of Louisville Archives & Special Collections

Man holding bundle of tobacco, Outfield & Shank Collection, University of Louisville Archives & Special Collections

Kentucky Archives Month — October 2014

Agriculture in the Commonwealth
archivesmonth.ky.gov

Kentucky Archives Month is sponsored by the Kentucky Department for Libraries and Archives, the Kentucky State Historical Records Advisory Board, the Friends of Kentucky Public Archives, Inc. and the National Historical Publications and Records Commission.



To commemorate Kentucky Archives Month, the Kentucky State Historical Records Advisory Board (SHRAB) will present three Certificates of Merit; two for Significant Services as a Public Official and one for Significant Service by a Private Citizen.

James Russell Harris, recently retired senior associate editor for the *Register of the Kentucky Historical Society*, will receive one of the Certificates for Significant Service by a Public Official. Over his thirty-seven year career, Mr. Harris has worked diligently to nurture and advance historical scholarship in the state and throughout the South. He has also developed an exemplary and comprehensive knowledge of archival collections across Kentucky.

Charlene E. Davis, former director for the State Library Services Division and Acting Director for the Field Services Division at the Kentucky Department for Libraries and Archives (KDLA), will posthumously be awarded the other Certificate of Merit for Significant Service as a Public Official. Throughout her thirty-seven year career, Ms. Davis worked to ensure equal and open access to information and collections, and provided advice and assistance to the Kentucky State Archives. She was instrumental in the development of the Kentucky Virtual Library (KYVL), and she was a strong advocate for the use of developing technologies in Kentucky's public libraries. Ms. Davis was highly respected by her peers and her co-workers, her many achievements are a testament to her dedication to access of information in Kentucky libraries.

Jack Fox, volunteer coordinator of the WHAS Radio Oral History Project at the University of Louisville Oral History Center, will receive a Certificate of Merit for Significant Service by a private citizen. For the past three years Mr. Fox has worked on this project to document the history of the WHAS radio station in Louisville, Kentucky. This project is particularly significant because the history of broadcasting is an under-represented area in the historical record.

Kentucky Archives Month is sponsored by the Kentucky State Historical Records Advisory Board, the Friends of Kentucky Public Archives, Inc. and the Kentucky Department for Libraries and Archives. For information, call 502.564.8300 x 246.

Regional News, continued

***Advocate Messenger* Archives Moves to Boyle County Public Library**

Submitted by: Mary Girard, Assistant Reference Librarian, Boyle County Public Library

The *Advocate Messenger* newspaper, of Danville, KY has transferred its archives to the Boyle County Public Library. These archives include newspaper clippings back to the 1870s, people files, and a multitude of photographs of the area. We are just beginning to process these documents and are looking forward to see what gems are hidden inside.

News from Eastern Kentucky University

Submitted by: Jackie Couture, Team Leader, EKU Libraries' Special Collections and Archives

Jackie Couture has been named Team Leader for EKU Libraries' Special Collections and Archives. Jackie has had twenty years of work in archives, with an emphasis on local history, EKU history, digital archives, and records management. She recently graduated from the University of Kentucky's Library and Information Science Graduate Program.

The Eastern Kentucky University Special Collections and Archives recently completed a project which digitized the weekly school newspaper, *The Eastern Progress*, from 1922-2005. The project was funded by donors who adopted a year or a decade. Digitized newspapers can be found at http://encompass.eku.edu/upubs_progress/.

Notice of Position Change

Submitted by: Glen Taul, Reference Librarian; Editor, *The Campbellsville Review*, Campbellsville University

My position at Campbellsville University has changed from Archivist to Reference Librarian. Regina Thompson, the University's Archives Associate, is now administrator of the University's archives. The change is due to Campbellsville's recent re-accreditation report from the Southern Association of Colleges and Schools. The Commission on College's finding was that Campbellsville's library was under-staffed and did not have enough librarians in direct contact with students on a daily basis. As a full time archivist, the conclusion was that my talents could be best be used as a Reference Librarian. Working in the archives is now a half-time position. I plan to continue my association with the KCA.

Presentation at London Conference

Kathie Johnson, Archivist/Curator of the History Collections at Kornhauser Health Sciences Library (UofL) presented a paper "Why did we come? American women volunteering to serve, August 1914-April 1917," at [Perspectives on the "Great" War: World War I International Conference](#) at the Queen Mary University of London on August 4. It was thrilling to be part of an international group of scholars, all researching a large variety of World War I topics. And it sure was fun to be in London, where it only rained one half-day out of ten, and where there seems to be a museum on every other corner!!!

Regional News, continued

MAC 2015 is coming to Kentucky!

Submitted by: MAC Local Arrangements Committee

The Midwest Archives Conference (MAC) is returning to the Bluegrass state in 2015. The conference will be held at the downtown Hilton in Lexington May 6-9. As a bonus, 2015 marks the 150th anniversary of the University of Kentucky!

MAC in the Bluegrass State will not have a specific conference theme but will address relevant, contemporary issues in archives and there will be lots of fun! The opening speaker for the 2015 annual meeting will be the charismatic Joel Pett, a Pulitzer Prize winning editorial cartoonist with the Lexington Herald-Leader. Pett's speech, tentatively titled "What's So Funny about Free Speech?," will engage us in a lively discussion of the connections between content creators and historical context. Pett is well-known for his dynamic, witty presentations that include drawing a cartoon "live" while he speaks. The opening reception will be held at the Carrick House, located along downtown Lexington's historic third street corridor. With a glass-domed atrium, 40-foot waterfall and outdoor patio, the Carrick House will be a perfect venue for relaxing and mingling. Attendees will enjoy delectable Kentucky-inspired food in a beautiful historic home. A Magnolia Photo Booth will be onsite with Kentucky-themed props, and be sure to bring your dancing shoes because we'll be square-dancing to a live band!

The Lexington area offers plenty of attractions and entertainment -- from visiting the Henry Clay Estate to hiking the nearby Red River Gorge to catching a Lexington Legends baseball game to indulging in the finest contemporary Southern cuisine. MAC in the Bluegrass State can seamlessly serve as an ideal professional development experience and a fun-packed family vacation to remember! Check out www.visitlex.com for additional suggestions.

So mark your calendars and start making plans! The MAC Lexington Local Arrangements Committee looks forward to showing you around this charming and vibrant town. In addition to professional development opportunities through workshops and sessions, take the chance to explore the history and culture of our unique city. More details will be provided over the next few months.

And don't forget to bring your dancing shoes!



Image: Keeneland Racetrack, Lexington, Ky, 1936.
Caufield & Shook Collection. ULPA CS 147926,
University of Louisville Archives and Special Collections.



Image: Square dance, Feb 16, 1951.
Mack Hughes negatives. 2006ua052,
University of Kentucky Special Collections Research Center.

Regional News, continued

News from Western Kentucky University

Submitted by: Suellyn Lathrop, WKU Archivist

WKU Archives has obtained a \$7,000 internal grant to digitize fifty-nine 10" quad videotapes. These tapes include performances by the Owensboro Symphony, WKU faculty and student musicians, interviews with Jesse Stuart, Joe Downing and Richard Leakey, as well as a series of folk life programs regarding folk housing, South Union Shakers, quilting and the Kentucky Long Rifle.

New Digital Collections at the University of Louisville

Submitted by: Rachel Howard, Digital Initiatives Librarian, University of Louisville Libraries

The University of Louisville Archives & Special Collections has added two new digital collections: "Home for Us All: Fair Housing in Louisville-Jefferson County Oral History Collection" (<http://digital.library.louisville.edu/cdm/landingpage/collection/housing/>) includes audio interviews and transcripts from developers, planners, housing advocates, social justice activists, and educators discussing the history of housing in Louisville from 1960-2011 and how it has formed the city today.

The Louisville Underground Music Archives (LUMA) recently digitized the complete set of "The Official Burt the Cat Fanclub Newsletter" 'zine (<http://digital.library.louisville.edu/cdm/landingpage/collection/luma/>). The fan-zine, a staple of the mid-'90s music scene in Louisville, covered live shows, reviewed records, and offered photos and commentary on all things punk rock in the city from 1995-2002.

Launched in 2013, LUMA documents the history and culture of Louisville's rock/punk/indie/hardcore music scene from the 1970s through today. In addition to the physical copies of "Burt," LUMA houses show recordings, set lists, photographs, posters, flyers, t-shirts and more.

News from Berea College

Submitted by: Harry Rice, Sound Archivist

Berea College's Hutchins Library is partnering with the American Folklife Center at the Library of Congress and the Association for Cultural Equity / Alan Lomax Archive to digitally repatriate audio recordings of eastern Kentucky music and folklore made by John and Alan Lomax and other scholars mainly during the late 1930s and early 1940s.

The original recordings consist of almost 200 aluminum and lacquer discs. They document the singing and storytelling of Clay and Bell County labor union activists Aunt Molly Jackson, Sarah Ogan Gunning, Jim Garland and Tillman Cadle. Also included are Harlan County fiddler / singer "Blind" Jim Howard, singing and preaching in Bell County rural churches, performers at the American Folk Song Festival in Boyd County, and Kentuckians living and working in Ohio such as Banjoist Pete Steel from Laurel County.

The digitized recordings will be made readily available to scholars, students, and the general public at the Library and online, providing a level of access heretofore impossible because of geographic distance and limited technology. Dissemination efforts over the next 12 to 18 months will include extensive online contextual exhibits, on campus concerts, and promotion of new research through the Library's Sound Archive Fellowship program.

Regional News, continued

New at the Filson

Submitted by: Jennie Cole, Associate Curator of Special Collections, The Filson Historical Society

The Filson's Special Collections welcomes Jana Meyer as the newest member of the department. Jana moved to Special Collections from the Library, where she was reference librarian. She continues to provide excellent reference service for The Filson, and also has taken on manuscript cataloging duties. Matt Holdzkom is our Fall 2014 University of Louisville graduate intern; Matt is working on photograph and manuscript processing, along with special projects.

The Filson Historical Society's Campus Expansion Project continues to make progress; since the groundbreaking in May, construction has moved along to prepare the area and begin the foundation. This \$11.7 million project includes a new building with a modern event center and five additional floors of archival storage, as well as renovations to our existing structures, the historic Ferguson Mansion and Carriage House. These new facilities will allow The Filson to continue successfully fulfilling our mission to collect, preserve, and tell the stories of Ohio Valley history for generations to come.



Image: The Filson's Campus Expansion groundbreaking, May 2014.



Image: Architect's rendering of the north side of the new building.

The Filson is also excited to announce the launch of a new phase in user access to our collections. The Filson's card catalog has long been the best point of access to our manuscript collections, providing detailed, subject level description. While online MARC records and finding aids have provided some level of remote access to the public, we had been unable to provide online description with the same granularity of the card catalog. Early in 2014, working with Underground Vaults and Storage and Louisville Geek, we began a project to scan the card catalog, run optical character recognition on the im-

ages, and use the text to populate a keyword-searchable database. The beta test for the project, which sampled one large collection's cards, the Bullitt Family Papers – Oxmoor Collection, has been completed and is now active via The Filson's website (<http://filsonhistorical.org/finding-aids-research-tools/bullitt-family-papers/>). We anticipate the remainder of the project to be live by the end of 2014.

Regional News, continued

The Kenton County Public Library Local History and Genealogy Department

Submitted by: William T. Stolz, CA, Kentucky History Librarian

The Kenton County Public Library has been collecting and preserving archival material related to the history of Kenton County and Northern Kentucky for almost 40 years. In October 2013, construction was completed on a new Covington branch building. The new building has an entire floor dedicated to local history and genealogy. An archives

room with temperature and humidity controls and compact shelving was built to accommodate current and future holdings. Archival material held by KCPL includes photographs, personal papers, organizational papers, blueprints, maps, and oral histories. The Local History Department is digitizing many records, which can be searched and viewed in our Northern Kentucky Local History Database or GenKY for short. To date, over 80,000 photographs, many from the *Kentucky Post* Archives, have been digitized and added to our Faces and Places database.



In addition to the archival material, the Local History Department houses an extensive collection of print, microfilm, and online resources to assist with genealogical and historical research. Many of the area newspapers, including the *Kentucky Post*, *Enquirer*, and many smaller papers, are available on microfilm. Other microfilm collections include vital records, cemetery records, and church records. We have a large collection of city directories for Northern Kentucky and Cincinnati. The print collection not only covers Kentucky history, fiction, nonfiction, and biography, but genealogical and historical material from surrounding states.

The Department has eight computers dedicated solely to historical research that provide researchers access to databases such as Ancestry, Fold3, the Historical *Cincinnati Enquirer*, Kentucky Sanborn Fire Insurance Maps, and World Vital Records. The Department regularly sponsors presentations, programs, and workshops. Since October is Family History Month, we are holding a variety of events, including a cemetery tour, programs on military records and family photographs, a genealogy lock-in, and more. A complete list is available here: <https://www.smores.com/hdya4>.

The Local History and Genealogy Department at the Covington branch is open Monday-Thursday from 9:00am-9:00pm, Fridays 9:00am-6:00pm, Saturdays 10:00am-5:00pm, and Sundays from 1:00pm-5:00pm. For more information on our facility and collection visit our web site: <http://www.kentonlibrary.org/genealogy>, or contact me directly at bill.stolz@kentonlibrary.org or 859-962-4060, ext. 4216.



Regional News, continued

KDLA News

Submitted by: Valerie Edgeworth, Librarian, Kentucky Guide Program, KY Dept. for Libraries and Archives

Public Archives Symposium

Please plan on joining us for the twenty-sixth annual Public Archives Symposium, which will be held in the Activity Room at the Kentucky Department for Libraries and Archives. This year's speaker will be Jim Prichard, who many will remember as the supervisor of the Archives Research Room for over 20 years until his retirement in 2008. Jim has authored a new book which will come out in early October, entitled Embattled Capital: Frankfort Kentucky in the Civil War. He made extensive use of the resources of the State Archives in his research for the book. Jim is always an entertaining and informative speaker, and we invite everyone to join us for what promises to be a lively discussion of his book. Copies of the book will be available for purchase.

The Public Archives Symposium will begin at 1:30 pm on Thursday, October 23. The event is free and open to the public, and light refreshments will be provided. We do ask that you call Tim Tingle at 502-564-8300, ext. 251 or email tim.tingle@ky.gov if you would like to attend, so that we can plan for adequate seating, and food and drink.

State Records Center Update

Construction of the new State Records Center on Leestown Road is complete. On April 23, the Records Center staff, with assistance from workers provided by Kentucky Correctional Industries, began moving 130,000 cubic feet of records stored in the Buffalo Trace Distillery warehouse to the new facility. The move proceeded very quickly and efficiently, and was completed on June 16. It will take some time to shelve all of these boxes at the Leestown Road building, but the staff has already made excellent progress. Moving the over 60,000 cubic feet of records out of the old East Main location will be the next step, and should be done by or before the end of the calendar year. Please see the KDLA website for continuing updates: <http://kdla.ky.gov/records/recmgmtservices/Pages/StateRecordsCenter.aspx>.

Shields Receives Emerging Leader Award

Beth Shields, electronic records analyst at the Kentucky Department for Libraries and Archives (KDLA), is the 2014 recipient of the Society of American Archivists (SAA) Emerging Leader Award.

Created in 2011, SAA's Emerging Leader Award recognizes early career archivists who have completed archival work of broad merit, demonstrated significant promise for leadership, and performed commendable service to the archival profession.

SAA honored the accomplishments and innovations of Shields and 24 other award recipients at the joint annual meeting of the Council of State Archivists (CoSA), the National Association of Government Archives and Records Administrators (NAGARA), and SAA in Washington, D.C., August 10–16, 2014.

In her position at KDLA, Shields works to improve Kentucky's electronic records management policies and procedures. Her contributions help to ensure that Kentucky government records will be properly managed and preserved, regardless of format. (continued on next page)

Regional News, continued

Shields (continued) As the co-chair of CoSA's State Electronic Records Initiative (SERI), Shields provides insight and coordination for this large and important collaborative project that has far-reaching implications for electronic records and digital preservation in all state and territorial archives. The SAA Awards Committee noted that Shields brings "a unique combination of vision and in-depth knowledge of the archival enterprise, along with a collaborative spirit that clearly marks her as an emerging leader in (the archives) profession."

Shields held a two-year internship at KDLA while she attended the University of Kentucky School of Library and Information Science before her graduation in 2004. She worked in reference at the Library of Virginia and in reference and oral history at the Kentucky Historical Society before returning to KDLA in a permanent staff position in 2009 to work with state and local government agencies on electronic records management. She has been involved with CoSA's State Electronic Records Initiative since its inception in July 2011, and received the CoSA President's Award in 2013 in recognition of her valuable contributions to the SERI initiative.

KDLA Celebrates Electronic Records Day

Please join the Kentucky Department for Libraries and Archives (KDLA) in celebrating the 3rd annual Electronic Records Day on October 10, 2014. Electronic Records Day is an opportunity to share information about managing Kentucky's digital resources and to foster discussion about preservation of electronic records.

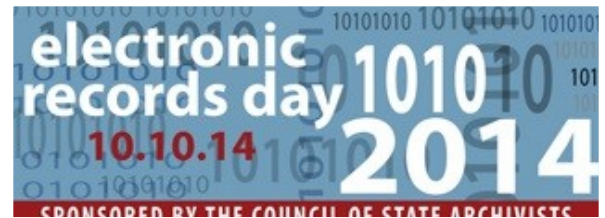
This celebration is designed to raise awareness within Kentucky government agencies, the archival and records management fields, related professional organizations, and the general public.

In honor of Electronic Records Day, KDLA encourages you to:

- Attend a Lunch and Learn presentation on KDLA's Electronic Records Archives in the Conference Room at KDLA from 11:30 AM - 12:30 PM. Kari May, Librarian in the Archives Research Room, will discuss the collections of KDLA's Electronic Records Archives and demonstrate the ways to search the e-Archives using the web interface. Participants are welcome to bring a brown bag lunch.
- Visit the KDLA website for guidance and support for managing electronic records in your agency: <http://kdla.ky.gov/records/recmgmtguidance/Pages/elecrcmgmt.aspx>
- Read [Managing Government Records](#)
- Visit the Electronic Records Day page on the COSA website for more resources: <http://www.statearchivists.org/seri/ElectronicRecordsDay.htm>
- Check out the Public Records Division's Facebook page throughout the day for postings related to our services and resources: <https://www.facebook.com/kdla.prd>

Kentucky law defines public records as "all books, papers, maps, photographs, cards, tapes, disks, diskettes, recordings, and other documentary materials, regardless of physical form or characteristics, which are prepared, owned, used, in the possession of or retained by a public agency" (KRS 171.410 (1)). Electronic records are public records, even though they are hardware and software dependent. Records management standards and principles apply to all forms of recorded information, from creation to final disposition, regardless of the medium in which the records are created and/or stored. Information in record-keeping systems must be maintained and accessible, to the appropriate parties, until the all of the legal, fiscal, and administrative retention periods have been met.

Electronic Records Day is sponsored by the Council of State Archivists and the Kentucky Department for Libraries and Archives.



KCA 2014 Fall Event

Getting our Hands Dirty: DIY Solutions for Archival Challenges

12:30 p.m. - 4:30 p.m., Nov. 7, 2014

Special Collections Research Center, Margaret I. King Library,
University of Kentucky

Invigorated by the makerspace and hacker trends? Eager to practice preservation techniques you've read about but never seen demonstrated? Have a burning question about digitization strategies using cameras? **"Getting our Hands Dirty: DIY Solutions for Archival Challenges"** will feature presentations by conservation and archival experts on topics that include humidification, audiocassette repair, mat board measuring and cutting, lesson plan creation, automation for finding aid edits, and much more! Leaders will demonstrate each tool and session participants will get hands-on experience.

Participants are encouraged to bring their own laptops and ideas for how to implement techniques at their own institution. Practice materials will be provided and light refreshments will be offered during breaks.

Parking is available for \$2/hour in the W.T. Young Visitor Lot located at 401 Hilltop Avenue. There is also visitor parking at the South Limestone Garage (Parking Structure #5), 409 South Limestone, Lexington, KY, 40506. Entrances to the South Limestone garage are on S. Limestone and Upper St.

The King Building is situated in the middle of campus, bordered by the Little Fine Arts Library Building on the North, the Fine Arts Building on the Northeast, Maxwell Place on the East, Chemistry-Physics on the Southeast, and Pence Hall on the Southwest. Special Collections is on the north side of the King Building, the side facing Little Library. Campus maps can found at www.uky.edu/CampusGuide/.

Registration Form

Please complete form and mail in along with payment to the address provided below. Online registration is available using PayPal at <http://www.kyarchivists.com/meetings/fall-meeting-2014/>. A \$1.00 service fee is assessed by PayPal.

Name: _____ Institution: _____

Address: _____

Phone: _____ Email: _____

Membership status:

Payment Method:

Member (\$10.00)

Cash

Nonmember (\$15.00)

Check

Form and payment must be submitted to: **Heather Stone, The Filson Historical Society, 1310 South Third Street, Louisville, KY 40208** by Friday, October 31. Please make checks out to **Kentucky Council on Archives**.

Membership

KCA Dues Notice

(January – December 2014)

KCA dues are based on the calendar year and are \$20 per year. Please fill out this form as if it were a mailing label to you. **PLEASE DO NOT USE PERSONAL INFORMATION YOU WOULD NOT WANT ON THE KCA WEBSITE!** We accept registration fees via Paypal, although there is an additional \$1 convenience fee. Please see the membership page of the KCA website to pay your dues electronically (<http://www.kyarchivists.com/membership/>).

Name: _____

Address: _____

For directory (optional):

Phone: _____ Fax: _____

Email: _____

Title/Position: _____

Institution: _____

Send dues checks to:
Heather Stone
The Filson Historical Society
1310 South Third Street
Louisville, KY 40208

Make Checks Payable to: *Kentucky Council on Archives*

The Kentucky Council on Archives, a professional membership organization, does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability and provides, on request, reasonable accommodation including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs, and activities. Persons requiring special accommodation or auxiliary aids must notify a member of the KCA board thirty (30) days prior to a meeting so that the proper arrangements can be made.